



Missouri Student Information System 2009-2010

Reference Manual

Missouri Department of Elementary and Secondary Education
Fall 2009

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 5th Floor, 205 Jefferson Street, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or Relay Missouri 800-735-2966.

Table of Contents

Introduction to MOSIS	3
MOSIS Overview	3
MOSIS Components	4
MOSIS Data Collection Files	6
MOSIS Student Enrollment and Attendance Overview	7
Introduction	7
Collection Cycles and Collection Version	7
Who Reports Student Enrollment and Attendance	7
Linkages Between Files	8
MOSIS August Student Enrollment and Attendance File	8
August Cycle Student Enrollment and Attendance Key Data Concepts	9
MOSIS June Student Enrollment and Attendance File	9
File Layout: Student Enrollment and Attendance	9
MOSIS Student Core Overview	13
Introduction	13
Collection Cycles and Collection Version	13
Who Reports Student Core	13
Linkages Between Files	14
Student Core Key Data Concepts	14
MOSIS October Student Core File	15
MOSIS December Student Core File	15
MOSIS February Student Core File	16
MOSIS April Student Core File	16
MOSIS June Student Core File	17
File Layout: Student Core	17
MOSIS Educator Core Overview	23
Introduction	23
Collection Cycles and Collection Version	23
Who Reports Educator Core Records	23
Linkages Between Files	24
File Layout: Educator Core	25
MOSIS Educator School Overview	29
Collection Cycles and Collection Version	29
Who Reports Educator School Records	29
Linkages Between Files	31
File Layout: Educator School	31
MOSIS Course Assignment Overview	33
Introduction	33
Collection Cycles and Collection Version	33
Who Reports Course Assignment Data	33
Linkages Between Files	35
MOSIS October Course Assignment File	36
MOSIS June Summer Course Assignment File	36
File Layout: Course Assignment	36
MOSIS Student Assignment Overview	39
Introduction	39
Collection Cycles and Collection Version	39
Who Reports Student Assignment Data	39
Linkages Between Files	39
MOSIS October Student Assignment File	40
MOSIS June Summer Student Assignment	41
File Layout: Student Assignment	41

MOSIS Student Graduate Follow-up Overview.....	45
Introduction.....	45
Collection Cycles and Collection Version.....	45
Who Reports Student Graduate Follow-up Data	45
Linkages Between Files	45
File Layout: Student Graduate Follow-up.....	45
MOSIS Student Discipline Incidents Overview	49
Introduction.....	49
Collection Cycles and Collection Version.....	49
Who Reports Student Discipline Incident Data.....	49
File Layout: Student Discipline Incident	49
MOSIS Assessment Pre-Code Overview	51
Introduction.....	51
Collection Windows and Collection Version	51
Who Reports Assessment Pre-Code	51
File Layout: Assessment Pre-Code	51
Exhibits	
Exhibit M1: Core Data Screen Crosswalks	55
Student Core.....	56
Student Enrollment and Attendance	58
Student Discipline Incident	59
Student Graduate Follow-up.....	60
Educator Core.....	61
Educator School.....	62
Course Assignment.....	63
Student Assignment.....	64
Exhibit M2: Due Dates	65
Exhibit M3: Screen 22 Sending School Tables	67
Exhibit M4: October Cycle Educator/Assignment Primary Key	69
Exhibit M5: Web Resources	71
Exhibit M6: Contact Information	73
Exhibit M7: 2009-10 List of Code Sets	75
Exhibit M8: 2009-10 Code Sets	77
Exhibit M9: MOSIS Residency Status	135

Introduction to MOSIS

This manual contains sections relating to the Missouri Student Information System (MOSIS) Data Collection Cycles and Files. In addition to overview information, there are specific sections with file layouts, business rules, code sets and links to other available materials. As changes are made to the requirements for submission, sections may change. Thus, this manual should be accessed for reference every cycle to ensure the most complete and up-to-date specifications are available.

This manual has been developed to assist school and district staff who have responsibility for collecting and reporting data to DESE. Portions of this manual will be useful to those in the school district who have responsibility for entering data about students and staff members into data systems maintained by the district. Other portions will be more useful to those in the district who must extract data from the district's data systems for submission to MOSIS. The manual also contains information that will be of interest to anyone who wants to know more about MOSIS in general.

All of the basic information needed to submit data using MOSIS is available in this manual. However, additional questions may arise. As new or updated documents become available, they will be posted on the MOSIS website at <http://dese.mo.gov/MOSIS>.

An FAQ system has been developed to allow you to search questions that have been asked by other users, and to give you a location to submit questions. This website is available at <http://dese.mo.gov/MOSIS/>. In addition, you may call DESE at 573-526-2572 if you have questions.

MOSIS Overview

MOSIS was designed to help the Missouri Department of Elementary and Secondary Education (DESE) better meet the needs for high quality data for decision making and for state and federal reporting. MOSIS accomplishes this by replacing current aggregate data collections with record-level collections. In MOSIS, data will be standardized, collected, and presented such that the maximum use can be made for decision making and reporting. Reaching this goal demands high-quality data, managed accessibility, certification (sign-off that the data are correct and ready to use), interoperability, utility, affordability, and granularity (a level of detail that allows analysis and interpretation). A goal of DESE is to "collect the data once and use them many times, by many people, for many purposes."

For years, DESE has used the Core Data System to collect counts and other pre-calculated data from school districts. The current Core Data manual states "Data items are entered once and are collected at the lowest level to maximize their usefulness in compliance with various state and federal reporting requirements." While the Core Data manual quote is true, in some cases MOSIS collects data at a lower level, especially data about students. MOSIS collects data at the individual level and derives from the data the counts and aggregates DESE needs in order to comply with various state and federal reporting requirements.

The MOSIS System has been built in phases. In the first phase, districts assigned all students a state identifier. In phase two, the districts used the MOSIS Data Collection for the first time by providing student level data to DESE for the purpose of pre-coding MAP assessment booklets. Phase three expanded the MOSIS Data Collection component to collect record-level data from districts for the purpose of populating many of the fields in the current DESE Core Data System. These record level data include data on students, educators, and assignments. Phase three operated as a pilot during most of the 2007-2008 school year. Starting with the 2007-2008 April Cycle and continuing on, the MOSIS Data Collection is a required process for districts and postsecondary institution.

Using the MOSIS Data Collection system, school districts report data multiple times during the year. MOSIS has adopted the standard six cycles that Core Data uses with the beginning-of-the-year items in the August and October cycles; midyear items in the December, February, and April cycles; and end-of-

the-year items in the June cycle. MOSIS also collects data apart from those six cycles such as Assessment Pre-Code data.

MOSIS Components

MOSIS currently has two components in which users interact with a MOSIS ID component for managing the state id of students and the MOSIS Data Collection component for the submission of data to the state.

MOSIS ID Component

The MOSIS ID component is a web-based application used by districts to create and maintain unique state-wide student identification numbers for students. A state ID is required for **any** student served by the public school district. A MOSIS State ID is required for all MOSIS Data Collections that include the collection of individual student data.

The sole purpose of the MOSIS ID component is to maintain the state ID of the student. It is not used to associate that student with any entity and does not imply any type of ownership for the state id.

MOSIS ID component captures a minimum set of data items about a student in order to ensure unique identification of the student. These fields are used to:

- Identify a student's MOSIS ID if one has already been assigned, or
- Assign a MOSIS ID to a student who is new to Missouri schools and districts.

The complete MOSIS ID Manual is available online at
<http://www.dese.mo.gov/MOSIS/MOSISTrainingGuide.pdf>.

MOSIS Data Collection verifies students against the MOSIS ID component. During this verification, the date of birth being submitted to the MOSIS Data Collection component is compared to the date of birth on file with the MOSIS ID component. Failure to match will result in an error message. A good practice for districts is to update the MOSIS ID component before each MOSIS Data Collection cycle.

MOSIS Data Collection Component

The MOSIS Data Collection component is a web-based application that allows districts to submit, clean, and certify data being reported to DESE. There are also files for submission of data by postsecondary institutions related to Career Education and A+ Reimbursement.

The MOSIS Data Collection component has many collections geared toward collecting record level data from districts and postsecondary institutions in order to populate some of the current Core Data collections such as attendance, discipline, special education exit, and educator.

MOSIS Data Collection is built on the following assumptions:

- The reporting institution identifies, collects, and maintains data required by MOSIS locally and can report those data to MOSIS.
- DESE has assigned unique identification codes for every district, school, and public postsecondary institution in Missouri.
- Every student has a unique MOSIS Student Identifier (MOSIS ID).
- Data collected by MOSIS is used for multiple purposes based upon state and federal laws, rules, and information needs.
- MOSIS data is used for populating the Core Data System, state and federal reporting, accountability, and funding purposes.
- Data items may be required, optional, conditional, or not allowed. Conditional data items are dependent upon value of other data elements. Some data items are not allowed. If an optional data element is reported it will be validated and must meet MOSIS business rules.

Collection Cycles

There are six standard cycles in which districts submit data to MOSIS. These cycles mirror those used in Core Data. MOSIS does collect data outside these cycles for such things as Assessment Pre-Code. Included is a summary of the six standard cycles:

The **August Cycle** MOSIS Data Collection submission is due August 15 and includes summer school enrollment and attendance data.

The **October Cycle** MOSIS Data Collection submission is due October 15 and includes information about educators, courses and assignments, enrollment, and September membership.

The **December Cycle** MOSIS Data Collection submission is due December 15 and includes information required for federal special education reports.

The **February Cycle** MOSIS Data Collection submission is due February 15 and includes follow-up data on graduates, January membership, and counts of students eligible for free or reduced lunch using federal programs' eligibility guidelines and in accordance with state statutes.

The **April Cycle** MOSIS Data Collection submission is due April 30 and includes student demographic data that will be linked to student's state assessment records.

The **June Cycle** MOSIS Data Collection submission should be certified by June 30 and, in no case later than July 15. End-of-the-year special education exit, secondary headcount, attendance, resident II attendance, resident II grade point average, summer school courses and enrollment, physical fitness assessment, and discipline incidents data are reported at this time.

MOSIS Data Collection File Design

Part of the MOSIS Data Collection design was to keep the files collected from the districts as constant as possible. This resulted in collecting the same set of data elements across many cycles, but only requiring a subset of those data elements in each cycle. The subset is dependent on what data is needed in that time frame.

As an example, student demographic data (Student Core) are collected 5 times a year. Each time a district reports these data they will use the same exact file format with all the same elements, but rules will determine which elements are required, conditional, or optional. Some of the data elements will not make sense at times of the year other than when they are required. If they are submitted, they must be in a format that can be validated.

MOSIS file layouts document the required data elements and the order they must appear in a file submitted to the MOSIS Data Collection component. This includes column name, required field, data type, field size, format, and definitions. Some fields are required, optional, conditional, or not allowed depending on cycle.

The following sections contain information on each cycle and the files that are to be submitted for the cycle. The information provided about the files includes the item number and name, cycle collected, and code set name, and a definition for the item. Excel workbooks containing more detailed file layouts, business rules and change log can be found on the MOSIS web site.

Basic Steps of MOSIS Data Collection

Districts can take note of some basic steps to follow when submitting data to the MOSIS Data Collection component. These steps are based on the assumption that the user already has access to the MOSIS System.

1. Identify, collect and enter data into local systems.
2. Extract data from local systems for upload to MOSIS in the desired MOSIS formats.
3. Validate data extracted from local systems.
4. If necessary, merge extracted data into a district level data set.
5. Create trials by uploading data sets to the online MOSIS Data Collection component.
6. Correct errors and review warnings in the MOSIS Data Collection trial(s).
7. Certify or Re-Certify MOSIS Data Collection trial(s).
 - a. Districts using the MOSIS Data Collection system will upload information and resolve edits presented to them. Upon the resolution of the edits the district has the opportunity to certify the data. Certification does the following:
 - i. The trial is marked as the district's certified trial. Only one certified trial can exist per collection, but can be overwritten as needed.
 - ii. Indicates the district wants DESE to use those data in fulfilling the collections data requirement.
 - iii. Upon certification an automated process will use the data to populate DESE data systems. i.e. Core Data.

MOSIS Data Collection Files

A MOSIS Data Collection file is a set of data elements which are submitted to the MOSIS Data Collection component. A goal of MOSIS is to maintain as few file layouts as possible, while still collecting the data needed so some of these files are collected multiple times, but with different data elements required. This section of the manual outlines each of these files and when they are collected.

MOSIS Student Enrollment and Attendance Overview

Introduction

The Student Enrollment and Attendance file contains information about student enrollment and attendance in school. It includes a single record for each time a student enters school, exits a school, changes grade, or changes residency status. For summer school, it includes a single record for each student attending summer school. This file contains attendance information for each student.

Student Enrollment and Attendance is reported in the August cycle for summer school and in the June cycle for the regular school year.

The data collected in the Student Enrollment and Attendance files populate Core Data Screens

- 13 – Secondary Headcount
- 14 – Attendance
- 14a – Resident II Attendance
- 16 - Enrollment, Membership and Summer School

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

Student Enrollment and Attendance is collected in two cycles: August and June. In submitting each of these files a specific value must be populated in the “collection version” field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection versions for the file.

Cycle	Collection Version
August	2010Aug1.0StuEnrAttn
June	2010Jun1.0StuEnrAttn

Who Reports Student Enrollment and Attendance

Generally, the district that is providing instruction reports Student Enrollment and Attendance records. However, when a public school district pays tuition for a resident student to attend a non-public or private institution, the resident district reports the Student Core record. The residency status for these students is Resident II (R2).

More information detailing Residency Status is located in the MOSIS Exhibit (M9).

The following scenarios demonstrate models for reporting Student Core records, as related to the student residency status.

Student Residency Status	Reporting District Code	Attending District Code	Resident District Code	Scenario
Resident I (R1)	A	A	A	Student resides in and attends school in district A. District employee students are resident I.
Resident II (R2) attending non-public or private school	A	Private	A	Student resides in district A, and attends non-public or private school. District A pays tuition.
Resident II (R2) attending public school	B	B	A	Student resides in district A, and attends school in district B. District A pays full tuition.
Non-Resident (NR)	A	A	B	Student attends school in district A, lives outside of the attending district in district B. The attending district receives full tuition from the resident district.
Desegregation Inbound (DI)	A	A	B	A desegregation student attends school in district A, sent from resident district B. Both districts were previously operating under a court-ordered desegregation.
Parent Tuition (PT)	A	A	B	Student attends reporting district A, but is resident outside of the attending district. Parents pay tuition to attending district.
Federal Lands (FL)	A	A	A	Student is a Federal Lands student.

Linkages Between Files

Student Enrollment and Attendance to MOSIS ID: A student's State MOSIS ID and the date of birth in the Student Core file are matched with the MOSIS ID component. If they do not agree, an error message is posted. If your district receives this error:

1. Verify date of birth
2. Update MOSIS Collection file or MOSIS ID System
3. If another district had incorrectly changed the date of birth in the ID system notify them
4. Contact DESE if a resolution cannot be found

Student Core to Student Enrollment and Attendance: In the June Cycle the Student Core is reported along with the Student Enrollment and Attendance. These files are joined together by the MOSIS ID. The Student Core is reported with the most current information on the student and that information is then used along with enrollment and attendance information to populate data in the Core Data system.

MOSIS August Student Enrollment and Attendance File

The August Student Enrollment and Attendance file contains information about students attending summer school, including the number of hours of summer school attendance. It requires a single record for each student attending summer school. The August file is due August 15.

The data collected in the August Student Enrollment and Attendance file populate Core Data Screen:
16 - Enrollment, Membership and Summer School

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

August Cycle Student Enrollment and Attendance Key Data Concepts

- The August collection requires a single record for each student attending summer school.
- Entry and exit data are not collected in the August cycle, only the summer attendance data.
- All students may be reported as Resident I.
- Out-of-State students living with a Missouri resident for the summer are required to be reported and must have a valid MOSIS ID.
- Students must be reported in a grade level that is valid for the building.

MOSIS June Student Enrollment and Attendance File

The June Student Enrollment and Attendance file contains one or more record(s) for every student served in the regular school year or students who transferred out or dropped out over the summer. These records must include entry/exit information and attendance information for each entry/exit segment. A record is required for each time a student enters or exits a school, changes grade, or changes residency status. The June file is due on June 30, and no later than July 15.

The data collected in the June Student Enrollment and Attendance files populate Core Data Screens:

- 13 – Secondary Headcount
- 14 – Attendance
- 14a – Resident II Attendance

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

File Layout: Student Enrollment and Attendance

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Student Enrollment and Attendance

Collection Items	Aug	Jun	Definition	Code Set
(005) Collection Version	R	R	Collection version should contain this value '2010Jun1.0StuEnrAttd' for the 2010 Student Enrollment Attendance June Cycle File Layout.	
(010) Current School Year	R	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(015) Attending District Code	O	R	DESE assigned 6 digit county district code for the district being exited.	DESE_District_Codes
(020) Attending School Code	O	R	DESE assigned 4 digit school code for the school being exited.	DESE_School_Codes
(025) Reporting District Code	R	R	DESE assigned 6 digit county district code for the district reporting.	DESE_District_Codes
(030) Reporting School Code	R	R	DESE assigned 4 digit school code where the student is being reported from.	DESE_School_Codes
(035) Resident District Code	O	R	DESE assigned 6 digit county district code for the district of residence. E.g. K-8 Resident II student attending high school in a different district would have Resident District Code populated with xxxxxx and the "Attending District Code" populated with yyyyyy representing the district of enrollment.	DESE_District_Codes
(040) Resident School Code	O	R	DESE assigned 4 digit school code for the school of residence.	DESE_School_Codes
(045) MOSIS Student ID	R	R	State assigned student identifier. See http://dese.mo.gov/MOSIS for more information.	
(050) Local Student ID	O	O	Local student id maintained by the district. Allows for data to be associated to local systems from DESE source systems.	
(055) Legal Last Name	O	O	Legal last name as appears on certificate of birth.	
(060) Legal First Name	O	O	Legal first name as appears on certificate of birth.	
(065) Legal Middle Name	O	O	Legal middle name as appears on certificate of birth.	
(070) Legal Name Suffix	O	O	Legal name suffix as appears on certificate of birth. E.g. Jr, Sr	
(075) Date of Birth	R	R	Date of birth as appears on certificate of birth.	
(080) Student Grade Level	R	R	Grade level as of the time data is being submitted unless otherwise specified.	Student_Grade_Level_Codes
(085) Social Security Number	O	O	Social Security Number. Formats allowed (999999999) or (999-99-9999)	
(090) Residency Status	R	R	DESE assigned residency status code for student being reported. E.g. Resident I, Resident II, Non-Resident.	Resident_Status_Codes
(095) Regular Hrs Attended	N	C	Required if student is not grade PK and did not enter and exit on the same day. Number of full-time and part-time hours the student spent in attendance at the attending district.	
(100) Regular Hrs Absent	N	C	Required if student is not grade PK and did not enter and exit on the same day. Number of hours the student was absent at the attending district.	
(105) Remedial Hrs Attended	N	R	Number of remedial hours outside the normal school day in accordance with Sections 167.340, 167.640, 167.345 RSMo, the student spent in attendance at the attending district.	

Student Enrollment and Attendance

Collection Items	Aug	Jun	Definition	Code Set
(110) Hours in Session	N	C	Required for resident II students. Total number of actual hours student could have attended at the attending school.	
(115) Summer Attendance	R	N	Hour's student attended summer school.	
(120) Summer Membership	R	N	Total hour's available for student to attend.	
(125) Entry Date	N	R	Date student entered the attending school.	
(130) Entry Code	N	R	Type of Entry corresponding to the date the student entered the attending school.	Entry Codes
(135) Exit Date	N	R	Date student left the attending school.	
(140) Exit Code	N	R	Type of Exit corresponding to the date the student left the attending school.	Exit Codes
(145) Exit Destination District Code	N	C	DESE assigned 6 digit county district code of the district the student was confirmed to be transferred too. This field is required if a student is marked as Transfer Out to another school or district in state. (If this field is left blank then exit destination comment must be provided)	DESE District Codes
(150) Exit Destination School Code	N	C	DESE assigned 4 digit school code of the school the student was confirmed to be transferred too. This field is required if a student is marked as Transfer Out to another school or district in state. (If this field is left blank then exit destination comment must be provided)	DESE School Codes
(155) Exit Destination Comment	N	C	Detailed comment describing students exit from the school or district.	
(156) School Choice	N	C	Identify if a student is eligible, has been offered, applied for, or received School Choice. Children enrolled in a Title I school are eligible for school choice when their school is in the first and subsequent years of school improvement, corrective action, and restructuring. Any child attending such a school must be offered the option of transferring to a public school in the district not identified for school improvement, unless such an option is prohibited by state law. No Child Left Behind requires that priority in providing school choice be given to the lowest achieving children from low-income families. As of the 2002-03 school year, school choice is available to students enrolled in schools that have been identified as needing improvement under the ESEA as the statute existed prior to the enactment of No Child Left Behind.	School Choice Codes

MOSIS Student Core Overview

Introduction

The Student Core file collects descriptive data about students, including MOSIS student ID, residency status, membership, enrollment, demographic data, federal program participation (e.g., Title I, special education, LEP/ELL, migrant), state program participation, career education information, and other program related data.

Student Core data are used to populate Core Data screens:

- 02 – District LEP Census Data
- 11 – Special Education Placement Counts by Age
- 12 – Special Education Exiter Counts by Age
- 13 – Secondary Headcount
- 14 – Attendance
- 14A – Resident II Attendance
- 14B – Resident II Grade Point Average
- 15 – Home School/Free and Reduced Lunch
- 16 – Enrollment, Membership and Summer School
- 17 – Physical Fitness Assessment.
- 30 – District-Level Census of Technology

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

Student Core is collected in five cycles: October, December, February, April, and June. Each instance of the Student Core has a count date on which the file should be based, although the districts have latitude in the selection of the April count date. In submitting each of these files a specific value must be populated in the “collection version” field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the count dates and collection versions for the files.

Cycle	Count Date	Collection Version
October	Last Wednesday in September	2010Oct1.0StuCore
December	December 1 (SPED Child Count)	2010Dec1.0StuCore
February	Last Wednesday in January	2010Feb1.0StuCore
April	On or near District's MAP testing day	2010Apr1.0StuCore
June	<none>	2010Jun1.0StuCore

Who Reports Student Core

Generally, the district that is providing instruction reports Student Enrollment and Attendance records. However, when a public school district pays tuition for a resident student to attend a non-public or private institution, the resident district reports the Student Core record. The residency status for these students is Resident II (R2).

More information detailing Residency Status is located in the MOSIS Exhibit (M9).

The following scenarios demonstrate models for reporting Student Core records, as related to the student residency status.

Student Residency Status	Reporting District Code	Attending District Code	Resident District Code	Scenario
Resident I (R1)	A	A	A	Student resides in and attends school in district A. District employee students are resident I.
Resident II (R2) student attending non-public or private school	A	Private	A	Student resides in district A, and attends non-public or private school. District A pays tuition.
Resident II (R2) attending public school	B	B	A	Student resides in district A, and attends school in district B. District A pays full tuition.
Non-Resident (NR)	A	A	B	Student attends school in district A, lives outside of the attending district in district B. The attending district receives full tuition from the resident district.
Desegregation Inbound (DI)	A	A	B	A desegregation student attends school in district A, sent from resident district B. Both districts were previously operating under a court-ordered desegregation.
Parent Tuition (PT)	A	A	B	Student attends reporting district A, but is resident outside of the attending district. Parents pay tuition to attending district.
Federal Lands (FL)	A	A	A	Student is a Federal Lands student.

Linkages Between Files

Student Core to MOSIS ID: A student's State MOSIS ID and the date of birth in the Student Core file are matched with the MOSIS ID component. If they do not agree, an error message is posted. If your district receives this error:

1. Verify date of birth
2. Update MOSIS Collection file or MOSIS ID Component
3. If another district had incorrectly changed the date of birth in the ID system notify them
4. Contact DESE if a resolution cannot be found

Student Core to Student Enrollment and Attendance: In the June Cycle the Student Core is reported along with the Student Enrollment and Attendance. These files are joined together by the MOSIS ID. The Student Core is reported with the most current information on the student and that information is then used along with enrollment and attendance information to populate data in the Core Data system.

Student Core Key Data Concepts

- The Student Core file layout is the same for each reporting cycle: October, December, February, April, and June, but the fields required may be different.
- MOSIS Student Core data are used for populating the Core Data System and for other state and federal reporting, accountability, and funding purposes.
- All students may be reported in the Student Core file as long as the correct residency status and enrolled on count date information are reported
- Adults are not reported in the Student Core file. Adult students are students taking adult programs. These programs can be identified by CTE program type ending in 10.

- Pre-Kindergarten students should be reported in the Student Core file if Pre-K services are provided to the students.
- Resident II students should only be reported by the sending district if the student was sent to a non-public or private institution which does not report data to DESE. Students sent to other public schools will be reported by those schools as non-resident students.

MOSIS October Student Core File

The October Student Core data collection requires a single record for each student that enrolled or was a member of a public school district on the last Wednesday in September. This file collects student enrollment and school of attendance data in order to determine district enrollment and membership counts. All students, pre-kindergarten through grade 12, are reported in the October Student Core file.

File Quick Notes

Collection Name: October Student Core
Abbreviation: Student Core (STC)
Availability Date: 9/1/2009
Due Date: 10/15/2009

File Pair: None

Student Core data are used to populate Core Data Screen:

02 – District
 16 – Enrollment, Membership and Summer School

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

MOSIS December Student Core File

The December Student Core data collection requires a single record for each student that is enrolled on December 1 and has an Individualized Education Plan (IEP). This file collects student enrollment and school of attendance data in order to complete the Special Education December 1 Child Count. All students, pre-kindergarten through grade 12, are reported in the December Student Core file.

File Quick Notes

Collection Name: December Student Core
Abbreviation: Student Core (STC)
Availability Date: 11/15/2009
Due Date: 12/15/2009

File Pair: None

Student Core data are used to populate Core Data Screen:

11 – Special Education Student Counts by Age

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

MOSIS February Student Core File

The February Student Core data collection requires a single record for each student that enrolled or was a member of a public school district on the last Wednesday in January. This file collects student enrollment and school of attendance data in order to determine membership, free/reduced lunch counts, and mid-year A+ graduates. All students, pre-kindergarten through grade 12, are reported in the February Student Core file.

File Quick Notes

Collection Name: February Student Core
Abbreviation: Student Core (STC)
Availability Date: 1/15/2010
Due Date: 2/15/2010

File Pair: None

February Student Core data are used to populate Core Data Screens:

- 15 – Home School/Free and Reduced Lunch (Home school not provided through MOSIS and must be entered manually on the screen)
- 16 – Enrollment, Membership and Summer School

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

MOSIS April Student Core File

The April Student Core data collection requires a single record for each student that has taken a state assessment. This file collects student demographic data. All students, kindergarten through grade 12, are reported in the April Student Core file.

File Quick Notes

Collection Name: April Student Core
Abbreviation: Student Core (STC)
Availability Date: 3/15/2010
Due Date: 4/30/2010

File Pair: None

MOSIS June Student Core File

The June Student Core data collection requires a single record for each student that was enrolled at some point during the school year in the district or had dropped out or moved during the prior summer. Student Core in June collects all categories of student data in order to derive several “end of year” statistics. This includes the demographic data for graduates, dropouts, and transfers as well as data about A+ and physical fitness. All students, pre-kindergarten through grade 12, are reported in the June Student Core file.

File Quick Notes

Collection Name:	June Student Core
Abbreviation:	Student Core (STC)
Availability Date:	5/16/2010
Due Date:	6/30/2010
File Pair:	Student Enrollment and Attendance (SEA)

Student Core data are used to populate Core Data Screens:

- 12 – Special Education Exiter Counts by Age
- 13 – Secondary Headcount
- 14 – Attendance
- 14A – Resident II Attendance
- 14B – Resident II Grade Point Average
- 17 – Physical Fitness Assessment
- 30 – District Level Census of Technology

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

File Layout: Student Core

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Student Core

Collection Items	Oc	De	Fe	Ap	Jn	Definition	Code Set
(005) Collection Version	R	R	R	R	R	Collection version should contain this value '2010Jun1.0StuCore' for the 2010 Student Core June Cycle File Layout.	
(010) Current School Year	R	R	R	R	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(015) Attending District Code	R	R	R	R	R	DESE assigned 6 digit county district code for the district of attendance.	DESE_District_Codes
(020) Attending School Code	R	R	R	R	R	DESE assigned 4 digit school code for the school of attendance.	DESE_School_Codes
(025) Reporting District Code	R	R	R	R	R	DESE assigned 6 digit county district code for the district reporting.	DESE_District_Codes
(030) Reporting School Code	R	R	R	R	R	DESE assigned 4 digit school code where the student is being reported from.	DESE_School_Codes
(035) Resident District Code	R	R	R	R	R	DESE assigned 6 digit county district code for the district of residence. E.g. K-8 Resident II student attending high school in a different district would have Resident District Code populated with xxxxxx and the "Attending District Code" populated with yyyyyy representing the district of enrollment.	DESE_District_Codes
(040) Resident School Code	R	R	R	R	R	DESE assigned 4 digit school code for the school of residence.	DESE_School_Codes
(045) Teacher Name (Pre-Code Sort)	O	O	O	O	O	Used for sort order. Can be teacher/examiner/class name.	
(050) MOSIS Student ID	R	R	R	R	R	State assigned student identifier. See http://dese.mo.gov/MOSIS for more information.	
(055) Local Student ID	O	O	O	O	O	Local student id maintained by the district. Allows for data to be associated to local systems from DESE source systems.	
(060) Legal Last Name	O	O	O	R	O	Legal last name as appears on certificate of birth.	
(065) Legal First Name	O	O	O	R	O	Legal first name as appears on certificate of birth.	
(070) Legal Middle Name	O	O	O	O	O	Legal middle name as appears on certificate of birth.	
(075) Legal Name Suffix	O	O	O	O	O	Legal name suffix as appears on certificate of birth. E.g. Jr, Sr	
(080) Date of Birth	R	R	R	R	R	Date of birth as appears on certificate of birth.	
(085) Social Security Number	O	O	O	O	O	Required for students who are designated as A+ completers; optional for all other students. Social Security Number. Formats allowed (999999999) or (999-99-9999)	
(090) County	R	O	O	O	O	County in which the student resides.	County_Codes
(095) Student Grade Level	R	R	R	R	R	Grade level as of the time data is being submitted unless otherwise specified.	Student_Grade_Level_Codes
(100) Gender	R	R	O	R	R	Gender	Gender_Codes
(105) Race/Ethnicity	R	R	O	R	R	Pre-defined Race / Ethnic code.	Race_Ethnicity_Codes
(110) Lunch Status	O	O	R	R	R	DESE assigned lunch status code. Indicate whether a student is eligible for free or reduced lunch.	Lunch_Status_Codes
(115) Gifted	O	O	O	R	O	Designation for students who have been identified for and/or have participated in the district's formal gifted program.	Yes_No
(120) Homeless	O	O	O	O	R	The primary nighttime residence is the basis for identifying homeless children and youth. Provide code that identifies primary nighttime residence.	Homeless_Codes
(125) Migrant	O	O	O	R	R	A Migrant is a student who has moved across school district boundaries within the preceding 36 months to seek or obtain (or to accompany or join a parent, spouse, or guardian who is seeking to obtain) temporary, seasonal employment in agriculture or fishing, or to work in a beef, poultry, or pork processing plant.	Migrant_Codes

Student Core								
Collection Items	Oc	De	Fe	Ap	Jn		Definition	Code Set
(130) In building less than a year	O	O	O	R	O		<p>Yes=any student who is not enrolled the last Wednesday in September OR any student who is enrolled the last Wednesday in September and re-enrolls during the MAP administration, but transferred out of the district for less than one more than half of the eligible days between the last Wednesday in September and the MAP administration period.</p> <p>No=any student who is enrolled the last Wednesday in September and is enrolled in the same district as of the MAP administration without transferring out of the district for one more than half of the eligible days between the last Wednesday in September and the MAP administration.</p>	Yes No
(135) In district less than a year	O	O	O	R	O		<p>Yes=any student who is not enrolled the last Wednesday in September OR any student who is enrolled the last Wednesday in September and re-enrolls during the MAP administration, but transferred out of the district for less than one more than half of the eligible days between the last Wednesday in September and the MAP administration period.</p> <p>No=any student who is enrolled the last Wednesday in September and is enrolled in the same district as of the MAP administration without transferring out of the district for one more than half of the eligible days between the last Wednesday in September and the MAP administration.</p>	Yes No
(140) Voluntary Transfer Student	O	O	O	R	O		Designation for students who reside in the St. Louis City school district but who voluntarily enroll in a St. Louis County school district or a student who resides in a St. Louis County school district but attends the St. Louis City school district. The transfer must have been a result of the desegregation settlement agreement.	Yes No
(145) A+ Student	O	O	O	O	C		Required if student is in grade 09, 10, 11, or 12. DESE assigned A+ codes that designate if a student is an A+ participate or completer.	APlus Codes
(150) Number of Months in USA	O	O	O	C	O		This identifies the number of months (cumulative) that an LEP/ELL or Immigrant student has been in the United States as of April 1st for the reporting year. Report 99 months for students who have been in the US for 99+ consecutive months. If student has been in the US for 36 or more consecutive months you do not have to report number of months in USA for them.	
(155) Immigrant	R	O	O	O	O		Designation for students who are aged 3 through 21, were not born in any State; and have not been attending one or more schools in any one or more States for more than 3 full academic years. "Immigrant children and youth" will include the children in lawful permanent resident aliens, refugees, asylees, parolees, persons of other immigrant status, and immigrant residents in the United States without proper documentation. They will exclude children of foreign diplomats, United States citizens, children who were born abroad, and children of foreign residents temporarily in the United States for business or pleasure."	Yes No

Student Core								
Collection Items	Oc	De	Fe	Ap	Jn		Definition	Code Set
(160) ELL Primary Language	C	O	O	O	O		Required if student is reported as ELL/LEP or Immigrant. ELL Primary Language Codes can be found at http://dese.mo.gov/MOSIS/languages.xls	ISO Language Codes
(165) LEP / ELL	R	R	O	R	R		DESE assigned LEP/ELL code set. This code set is used to declare if a student is LEP, ELL Receiving, first year monitoring, or second year monitoring.	LEP Codes
(170) ELL Exit	O	O	O	O	O		Method used to re-classify the student as non-LEP.	LEP ELL Exit Codes
(175) ELL Exit Test	O	O	O	O	O		Language Proficiency Test used to re-classify the student as non-LEP. Data element can only be reported if the ELL Exit is "LPT" (Language Proficiency Test).	LEP ELL Exit Test Codes
(180) ESOL Instructional Model	C	O	O	O	O		Required if student is reported as ELL/LEP receiving services (RCV). Most frequent LEP Instructional Model used.	ESOL Model Codes
(185) Missouri Option Program	O	O	O	O	C		Student who has or is participating in the Missouri Option Program. Must be reported for students in grades (09,10,11,12).	Yes No
(190) H.S. Career Ed student	O	O	O	O	C		Designation for students in Grades 9-12 who have completed or are currently taking a Career Education course approved by DESE. Data element not allowed to be reported unless student is in the one of these grades (09, 10, 11, 12).	HS CareerED Codes
(195) Title I	O	O	O	R	O		This identifies a student who is receiving Title I services. In a targeted assistance program, only students receiving direct Title I services should be designated. All students in a Title I school wide program should be designated as Title I. If the school building does not receive Title I funds, none of the students in that school building should be designated as Title I.	Yes No
(200) Title III	O	O	O	R	O		This identifies an ELL student who is receiving services funded through Title III.	Yes No
(205) Residency Status	R	O	R	O	R		DESE assigned residency status code for student being reported. E.g. Resident I, Resident II, Non-Resident.	Resident Status Codes
(210) Membership FTE	C	O	C	O	C		Required for Resident I, Resident II, Non-Resident, DESEG-In, and Federal Land Students. Report Students average hours per week divided by total possible hours the student could attend in a week.	
(215) One Prior 10 Day Attendance	C	O	C	N	N		Required for students with residency status of R1,R2,FL, or DI. Enter "N" if the student attended at least one of the 10 days prior to the count date. Enter "Y" if the student was absent from all 10 days prior to the count date. September Membership count date is the last Wednesday in September. January Membership count data is the last Wednesday in January.	Yes No
(220) Enrolled On Count Date	R	R	R	N	N		Enrolled On Count Data is a flag that designates the student was enrolled on the count date targeted by the cycle. October cycle count date is the "last Weds in September". December cycle count date is "December 1". February cycle count date is the "last Weds in January".	Yes No
(225) Enrolled All Year	O	O	O	O	R		Enrolled All Year flag indicates the student was enrolled in the district since the last Wednesday in September until the final day of the school year.	Yes No
(230) First Year Freshman	O	O	O	O	C		Required for students in grade 09. Designates the current school year as the student's first high school freshman year. Only report for grade 9 students.	Yes No
(235) GPA	O	O	O	O	C		Required if student is in grade 09 or 10. Students annual non-cumulative Grade Point Average (GPA). GPA can be reported with 3 decimal places.	

Student Core								
Collection Items	Oc	De	Fe	Ap	Jn		Definition	Code Set
(240) GPA Scale	O	O	O	O	C		Required if student is in grade 09 or 10. Grading scale (11 or 4) used by the district attended by the student.	GPAScale Codes
(245) 8th Grade Tech Literacy	O	O	O	O	C		Required for all 8th grade students. Student meets or exceeds NCLB 8th grade technology literacy requirements.	Tested Codes
(250) Aerobic Capacity	O	O	O	O	C		Required for students in grade 05 or 09. DESE assigned fitness test code representing scoring results as measured through administration of (1) the PACER (Progressive Aerobic Cardiovascular Endurance Run) or (2) one mile run/walk.	Physical Fit Assessment Codes
(255) Abdominal Strength	O	O	O	O	C		Required for students in grade 05 or 09. DESE assigned fitness test code representing scoring results as measured through administration of (1) curl-up test (one minute), (2) curl-up test (cadence) or (3) partial curl-ups.	Physical Fit Assessment Codes
(260) Upper Body Strength	O	O	O	O	C		Required for students in grade 05 or 09. DESE assigned fitness test code representing scoring results as measured through administration of (1) push-ups, (2) pull-ups, (3) modified pull-ups or (4) flexed arm hang.	Physical Fit Assessment Codes
(265) Flexibility	O	O	O	O	C		Required for students in grade 05 or 09. DESE assigned fitness test code representing scoring results as measured through administration of (1) sit and reach, (2) back-saver sit and reach or (3) V-sit reach.	Physical Fit Assessment Codes
(270) IEP Disability	O	R	O	R	R		Report most dominant disability. In June IEP should be reported if the student had an IEP at any time during the school year. Other cycles report the most current IEP Status.	Disability Codes
(275) MAP-Alternate	O	O	O	R	O		Designations for a student whose IEP team has determined that the student is eligible for the MAP Alternate (MAP-A) Assessment.	Yes No
(280) Special Education Placement	O	C	O	O	O		Required for students with an IEP. Code that identifies special education placement category.	SPED Placement Codes
(285) SPED Program Exit Code	O	O	O	O	C		Required if a student exited Special Education during the year by either returning to regular education or due to parent withdrawal from special education services.	SPED Program Exit Codes
(286) Truant	O	O	O	O	C		Required for all students except grade PK. Truant student has 10 or more cumulative days of unexcused absence from the school district. Days of absence must be unique; do not count absence from 2 separate buildings in 1 day as 2 days of unexcused absence.	Yes No
(288) Supplemental Education Service	O	O	O	O	C		Identify if a student is eligible, has been offered, applied for, or received Supplemental Educational Services (SES). Supplemental educational services provide additional academic instruction designed to increase the academic achievement of low-income students in Title I schools in their second and subsequent years of school improvement, corrective action, and restructuring. These services may include academic assistance such as tutoring, remediation and other educational interventions, provided that such approaches are consistent with the content and instruction used by the local educational agency (LEA) and are aligned with the State's academic content standards. Supplemental educational services must be provided outside of the regular school day. Supplemental educational services must be high quality, research-based, and specifically designed to increase student academic achievement.	Supple ED Services Codes

Student Core								
Collection Items	Oc	De	Fe	Ap	Jn		Definition	Code Set
(290) Career Cluster	O	O	O	O	C		Required for secondary career education students who are identified as Perkins Concentrators (please review the HS Career Ed code set for the definition of a Concentrator). 16 Career Education clusters used by DESE to identify the primary career education path.	CTE_Cluster_Codes
(292) Nontraditional Student (Secondary)	O	O	O	O	C		Required for secondary career education students. Classification is defined as persons entering a career education training program or occupation nontraditional to their gender. An enrollment of 75% of one gender is considered traditional.	Yes_No
(294) Single Parent (Secondary)	O	O	O	O	C		Required for secondary career education students. Classification is defined as an individual who is unmarried or separated from their spouse and is pregnant or has sole or joint custody of a minor child or children.	Yes_No
(296) Displaced Homemaker (Secondary)	O	O	O	O	C		Required for secondary career education students. Classification is defined as an individual who has worked primarily without remuneration to care for a home and family and for that reason has diminished marketable skills; or has been dependent on the income of another family member but is no longer supported by that income; or is a parent whose youngest dependent child will become ineligible to receive assistance under social security; and is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.	Yes_No
(298) CTE Technical Skills Attainment	O	O	O	O	C		Required for secondary, postsecondary and adult career technical education (CTE) students identified as Perkins Concentrators. Provide the Technical Skill Attainment result or circumstance associated with the student's technical assessment.	CTE_TSA_Testing_Codes
(300) K-8 Graduate District Code	O	O	O	O	C		Required for grade 09 and 10 non-resident students who graduated 8th grade from a K-8 District. DESE 6 digit district code of the K8 District from which the student graduated 8th grade and has remained a resident of the K-8 district.	K-8District Codes
(302) ECO Entry Date	O	O	O	O	O		Date of entry into ECSE program	
(304) ECO Entry Indicator 1	O	O	O	O	C		Rating at entry into ECSE for Positive social-emotional skills	ECO_Indicator_Codes
(306) ECO Entry Indicator 2	O	O	O	O	C		Rating at entry into ECSE for Acquisition and use of knowledge and skills	ECO_Indicator_Codes
(308) ECO Entry Indicator 3	O	O	O	O	C		Rating at entry into ECSE for Use of appropriate behaviors to meet needs	ECO_Indicator_Codes
(310) ECO Exit Date	O	O	O	O	O		Date of exit from ECSE program	
(312) ECO Exit Indicator 1	O	O	O	O	C		Rating at exit from ECSE for Positive social-emotional skills	ECO_Indicator_Codes
(314) ECO Exit Indicator 2	O	O	O	O	C		Rating at exit from ECSE for Acquisition and use of knowledge and skills	ECO_Indicator_Codes
(316) ECO Exit Indicator 3	O	O	O	O	C		Rating at exit from ECSE for Use of appropriate behaviors to meet needs	ECO_Indicator_Codes
(318) CTE Program Code	O	O	O	O	C		The Career Education program where the students main concentration is. Career Education program code. Exhibit 9 in Core Data Manual	CTE_Program_Codes

MOSIS Educator Core Overview

Introduction

The October Educator Core requires a single record for every educator in the district. The October Educator Core file along with the October Educator School file makes up the October Educator collection. Together these files collect educator salary, degree, FTE, and position information.

The Educator Core is used to report data items about each educator including: (1) personnel requiring a teacher's certificate; (2) aides, ancillary personnel; and parent educators funded by the state or federal programs or used to meet classification standards; and (3) administrators involved with instructional programs. Data include Social Security number, name, race, sex, highest degree, years of experience, extended contract duration, career ladder, regular term salary, extended contract salary, extra duty salary, minimum salary supplement, minimum salary days worked, late hire and early termination dates, and comments.

Educator Core data are used to populate Core Data Screen
18 – Educator Data

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

The Educator Core is collected in the October cycle. In submitting the files a specific value must be populated in the "collection version" field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection version for the file.

Cycle	Collection Version
October	2010Oct1.0EdCore

Who Reports Educator Core Records

The district and school where the educator provides instruction or services will report Educator Core, Educator School, Course Assignment, and Student Assignment records.

The October Educator Core requires a single record for every educator in the district. The Educator Core file includes data about each educator including: (1) personnel requiring a teacher's certificate; (2) aides, ancillary personnel and parent educators funded by the state or federal programs or used to meet classification standards; and (3) administrators involved with instructional programs.

The October Educator School requires a minimum of one record for each educator in the district and building where they are assigned. The Educator School file requires one or more records for each school in the district where the educator has a position code or approved career education position.

October Course Assignment records are required for each position or assignment in each district school or central office. Assignments are identified for each regular instructional or administrative assignment, and include planning time, and travel time between schools (when relevant).

File Quick Notes

Collection Name: Educator
Abbreviation: Educator Core (EDC)
Availability Date: 9/1/2009
Due Date: 10/15/2009

File Pair: Educator School (EDS)

Unless instruction is provided at a private institution students are reported in the Assignment Collection by the district providing the instruction. The Student Assignment file contains sending and receiving district information to facilitate proper reporting.

Educator Core, Educator School, Course Assignment and Student Assignment records for ITV classes are reported by the district which offers the ITV classes. Only when ITV classes are offered by a college or university are the educator records reported by the district where students receive ITV instruction. (Courses taught via ITV with a community college would be an illustration of this scenario.)

Scenarios can be found in the MOSIS Exhibit (M3).

Linkages Between Files

The Educator Core and Educator School are collected together as the “Educator Collection.” Records in the Educator Core and Educator School files also are linked to the records in the October Course Assignment and the Student Assignment files that are submitted. Every educator for whom there is an Educator School file and Course Assignment file must have a file in the Educator Core. For example, if the Student Assignment file has a record containing the course that a student is taking there must be (1) a matching record in the Course Assignment file, and (2) a matching record of an educator teaching that course in the Educator School file, and (3) a matching record of a educator in the district Educator Core file.

The following table shows the key data used to link the Educator Core, Educator School, Course Assignment and Student Assignment files together.

Educator Submission				Assignment Submission		
Educator Core Key		Educator School Key		Course Assignment Key		Student Assignment Key
EDC Current School Year	=	EDS Current School Year	=	CRS Current School Year	=	STA Current School Year
EDC Reporting District Code	=	EDS Reporting District Code	=	CRS Reporting District Code	=	STA Reporting District Code
EDC EDSSN	=	EDS EDSSN	=	CRS EDSSN	=	STA EDSSN
		EDS Reporting School Code	=	CRS Reporting School Code	=	STA Reporting School Code
		EDS CTE Program Type	=	CRS CTE Program Type	=	STA CTE Program Type
		EDS Position Code	=	CRS Position Code	=	STA Position Code
				CRS Assignment Number	=	STA Assignment Number
						STA State ID

File Layout: Educator Core

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Educator Core

Collection Items	Oct	Definition	Code Set
(005) CollectionVersion	R	Collection version should contain this value '2010Oct1.0EdCore' for the 2010 Educator Core October Cycle File Layout.	
(010) CurrentSchoolYear	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(025) ReportingDistrictCode	R	DESE assigned 6 digit county district code for the district reporting.	DESE District Codes
(050) EDSSN	R	Social Security Number. Format allowed '999999999'.	
(060) EDLastName	R	Legal last name.	
(065) EDFirstName	R	Legal first name.	
(070) EDMiddleName	O	Legal middle name.	
(075) EDSuffix	O	Legal name suffix.	
(080) EDDateofBirth	O	Date of birth as appears on certificate of birth.	
(100) EDGender	R	Gender	Gender Codes
(105) EDRaceEthnicity	R	Pre-defined Race / Ethnic code.	Race Ethnicity Codes
(110) EDEmail	O	Educator email address.	
(120) EDExtConDur	C	Number of extra days an educator has contracted to perform services for district beyond regular contract duration reported on District Data (Screen 02), if applicable. (Employees with 12-month contracts may show 260 days minus the regular contract duration.)	
(130) EDExtConSal	C	Extra salary that teacher, counselor, librarian, or any position except administrator (Position Codes 10 and 20) receives for working more than a 9-month term.	
(140) EDRegTermSal	R	Educator's regular term salary (excluding minimum salary supplement); based upon the FTE of an approximate 9-month teaching contract except for administrators (Position Codes 10 and 20). The salary should correspond with the FTE. (If an educator is employed full-time for a portion of the year; such as 7 months; report the salary on the 9-month basis.) Board-paid insurance and other fringe benefits are not included. If a position is filled temporarily by a substitute (Position Code 60); show the full salary normally paid for that position-paid insurance and other fringe benefits are not included. If a position is filled temporarily by a substitute (Position Code 60), show the full salary normally paid for that position.	
(150) EDExtDutySal	C	Salary for all activities that generate additional pay beyond the regular term salary except for extended contract salary and the career ladder and minimum salary supplements. (Include salary for time outside the regular school day.) If a teacher receives additional pay above the salary schedule through an Incentive Grant project; the extra pay is reported as Extra Duty Salary. If a teacher's entire salary is paid from an Incentive Grant; this pay is reported as "Regular Term Salary;" except for after-school assignments that are reported as Extra Duty Salary.	
(160) EDMinSalSupplmt	C	Annualized state-paid supplemental salary received by a teacher; counselor; or librarian to bring the salary up to the state minimum salary level.	
(170) EDCareerLadr	C	Career ladder stages (1, 2 or 3) of participating educators. Enter 1 for Stage I; enter 2 for Stage II; enter 3 for Stage III.	Educator Career Ladder Stages
(180) EDHighDegree	R	Highest degree of educator.	Educator Highest Degree
(190) EDYrExpDist	R	Total number of years experience of educator in current district including the current year. To be counted as one year, the contract must be for at least one half of the week and at least one half of the school year.	

Educator Core

Collection Items	Oct		Definition	Code Set
(195) EDYrExpMO	R		Total number of years experience of educator in Missouri public school systems including the current year. To be counted as one year, the contract must be for at least one half of the week and at least one half of the school year.	
(200) EDYrExpPublic	R		Total number of years experience of educator in all public school systems including the current year.	
(210) EDLateHireDate	C		Date (month/day) educator was hired if later than start of regular school term else null.	
(220) EDEarlyTermDate	C		Date (month/day) educator terminated services if earlier than end of regular school term else null.	
(230) EDComments	C		Free-form notes used to indicate (1) job titles for Course 887900, (2) course titles for "Other" (xxxx99) courses, (3) supplemental assignment for Course 880000, (4) teachers assisted by an aide, (5) aides assisting a teacher or (6) other nonstandard info	
(240) EDFiscAgentCoDist	R		County-district code number of the fiscal agent. (Fiscal agent is the district that provides the salary.) The code number 999-999 may be used to represent an agency other than a public school with the name of the agency entered in the "Comments" area.	Fiscal Agent District Codes
(250) EDMinSalDaysWrkd	C		Total number of contract days worked during the regular term by an educator receiving a minimum salary supplement.	

MOSIS Educator School Overview

The October Educator School data collection requires a single record for every position an educator serves in a school. This file collects one or more records for each building in the district that the educator has a position code or approved career education position. This file is related to the Educator Core file in that if an educator is reported in the Educator School file that educator must exist in the district's Educator Core file.

Educator School data are used to populate Core Data Screens

18 – Educator Data

20 – Course and Assignment Data

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

The Educator School is collected in the October cycle. In submitting the file a specific value must be populated in the "collection version" field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection versions for the file.

Cycle	Collection Version
October	2010Oct1.0EdSchool

Who Reports Educator School Records

Generally, the district and school where the educator provides instruction or services will report Educator Core, Educator School, Course Assignment, and Student Assignment records.

The October Educator Core requires a single record for every educator in the district. The Educator Core file includes data about each educator including: (1) personnel requiring a teacher's certificate; (2) aides, ancillary personnel and parent educators funded by the state or federal programs or used to meet classification standards; and (3) administrators involved with instructional programs.

The October Educator School requires a minimum of one record for each educator in the district and building where they are assigned. The Educator School file requires one or more records for each school in the district where the educator has a position code or approved career education position.

October Course Assignment records are required for each position or assignment in each district school or central office. Assignments are identified for each regular instructional or administrative assignment, and include planning time, and travel time between schools (when relevant).

Unless instruction is provided at a private institution students are reported in the Assignment Collection by the district providing the instruction. The Student Assignment file contains sending and receiving district information to facilitate proper reporting.

Educator Core, Educator School, Course Assignment and Student Assignment records for ITV classes are reported by the district which offers the ITV classes. Only when ITV classes are offered by a college or university are the educator records reported by the district where students receive ITV instruction.

The following scenarios demonstrate models for reporting Educator Core, Educator School, and Course Assignment records:

File Quick Notes

Collection Name: Educator
File Abbreviation: Educator School (EDS)
Availability Date: 9/1/2009
Due Date: 10/15/2009

File Pair: Educator Core (EDC)

Scenario	Report Records	Reporting District	Salary Reported
Scenario 1 – Educator employed by one district.	Educator Core Educator School Course Assignment	Paying district	FTE = full or prorated Salary = actual paid Fiscal Agent = paying district
Scenario 2 – Educator shared across districts, and only one district pays the educator.	Educator Core Educator School Course Assignment	Paying district	FTE = full or prorated Salary = actual paid Fiscal Agent = paying district
	Educator Core Educator School Course Assignment	Each non-paying district	FTE = zero Salary = zero Fiscal agent = paying district
Scenario 3 – Educator shared across districts and more than one district pays the educator.	Educator Core Educator School Course Assignment	Each paying district	Proportion of the educator's FTE salary paid by the reporting district. Fiscal Agent = each paying district
Scenario 4 – Contracted educator who is considered an employee of the district.	Educator Core Educator School Course Assignment	Contracting district	Proportion of FTE or Full FTE Salary (converted hourly pay equivalent for full school year) Fiscal Agent = contracting district
Scenario 5 - Educator contracted through a college or university.	Educator Core Educator School Course Assignment	Contracting district	FTE = zero Salary = zero Fiscal agent = college or university
Scenario 6 - Educator contracted through an agency that is NEITHER a college or university NOR a district.	Educator Core Educator School Course Assignment	Contracting district	FTE = zero Salary = zero Fiscal agent = 999-999
Scenario 7 - Educator with duties outside of the regular school day.	Educator Core Educator School Course Assignment	Paying district	For the other duties performed outside of the regular school day (e.g., After School Program or PAT), report assignment with caseload. FTE = zero Salary = zero

Linkages Between Files

The October Educator Core and Educator School are collected together as the “Educator Collection.” Records in the Educator Core and Educator School files are also linked to the records in the October Course Assignment and the Student Assignment files that are submitted.

Every record in the Educator School file must have a match to a record in the Educator Core file. The following table shows the fields (keys) used in the matching process. These keys are also used for matching records in the Assignment Collections.

The following table shows the key data used to link the Educator Core, Educator School, Course Assignment and Student Assignment files together.

Educator Submission			Assignment Submission			
Educator Core Key		Educator School Key		Course Assignment Key		Student Assignment Key
EDC Current School Year	=	EDS Current School Year	=	CRS Current School Year	=	STA Current School Year
EDC Reporting District Code	=	EDS Reporting District Code	=	CRS Reporting District Code	=	STA Reporting District Code
EDC EDSSN	=	EDS EDSSN	=	CRS EDSSN	=	STA EDSSN
		EDS Reporting School Code	=	CRS Reporting School Code	=	STA Reporting School Code
		EDS CTE Program Type	=	CRS CTE Program Type	=	STA CTE Program Type
		EDS Position Code	=	CRS Position Code	=	STA Position Code
				CRS Assignment Number	=	STA Assignment Number
						STA State ID

File Layout: Educator School

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Educator School

Collection Items	Oct	Definition	Code Set
(005) CollectionVersion	R	Collection version should contain this value '2010Oct1.0EdSchool' for the 2010 Educator School October Cycle File Layout.	
(010) CurrentSchoolYear	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(025) ReportingDistrictCode	R	DESE assigned 6 digit county district code for the district reporting.	DESE_District_Codes
(030) ReportingSchoolCode	R	DESE assigned 4 digit school code where the educator is being reported from.	DESE_School_Codes
(050) EDSSN	R	Social Security Number. Format allowed '999999999'.	
(060) LastName	O	Legal last name.	
(065) FirstName	O	Legal first name.	
(070) PosCode	R	Position code of educator's assignment.	Position_Codes
(080) CTEProgType	C	Program type code of CTE approved program else null.	CTE_Program_Type_Codes
(090) FTE	R	Full-time equivalency--the percent of time educator works in associated attendance center reported as a decimal.	
(100) Salary	R	Salary educator receives for the associated position and attendance center including only regular term salary and extended contract salary.	
(110) CTEMonth	C	Total number of months educator is contracted for a CTE program else null.	
(120) LateStartDate	C	Date course is added after beginning of school year or filled for first time after beginning of school year or an individual replaces original course educator after beginning of school year else null.	
(130) EarlyEndDate	C	Date course is eliminated prior to end of school year or individual is transferred out of position prior to end of school year (leaving position vacant) or individual is replaced in position with another individual prior to end of school year else null.	
(140) CourseComm	C	Free-form notes used to indicate (1) job titles for Course 887900, (2) course titles for "Other" (xxxx99) courses, (3) supplemental assignment for Course 880000, (4) teachers assisted by an aide, (5) aides assisting a teacher or (6) other nonstandard info	

MOSIS Course Assignment Overview

Introduction

The Educator Course Assignment file contains an educator's identifier and assignment data including regular instructional or administrative assignments, planning time and travel time between buildings, course number, sequence, grade, semester, program code, delivery system, minutes per week, and units of credit. The Course Assignment collection requires a record for every educator assignment (all position codes).

Position Codes can be found in MOSIS Exhibit (M7).

Course Assignment data are used to populate portions of Core Data Screens

- 18 – Educator
- 20 – Course and Assignment Data
- 22 – Sending School Courses and Enrollment
- 24 – Summer School Courses and Enrollment

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Course Assignment is collected in two cycles: October and June (for summer school). Each instance of the Course Assignment represents the courses/assignments for either the regular school year or summer school.

Collection Cycles and Collection Version

Course Assignment is collected in two cycles: October and June. In submitting each of these files a specific value must be populated in the "collection version" field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection versions for the file.

Cycle	Collection Version
October	2010Oct1.0CrsAssign
June	2010Jun1.0SumCrsAssign

Who Reports Course Assignment Data

Course Assignment is reported in October and June Cycle. Who reports data in each of these cycles is explained below.

October Cycle

Generally, the district and school where the educator provides instruction or services will report Educator Core, Educator School, Course Assignment, and Student Assignment records.

The October Educator Core requires a single record for every educator in the district. The Educator Core file includes data about each educator including: (1) personnel requiring a teacher's certificate; (2) aides, ancillary personnel and parent educators funded by the state or federal programs or used to meet classification standards; and (3) administrators involved with instructional programs.

The October Educator School requires a minimum of one record for each educator in the district and building where they are assigned. The Educator School file requires one or more records for each school in the district where the educator has a position code or approved career education position.

October Course Assignment records are required for each position or assignment in each district school or central office. Assignments are identified for each regular instructional or administrative assignment, and include planning time, and travel time between schools (when relevant).

Unless instruction is provided at a private institution students are reported in the Assignment Collection by the district providing the instruction. The Student Assignment file contains sending and receiving district information to facilitate proper reporting.

Educator Core, Educator School ,Course Assignment and Student Assignment records for ITV classes are reported by the district which offers the ITV classes. Only when ITV classes are offered by a college or university are the educator records reported by the district where students receive ITV instruction.

The following scenarios demonstrate models for reporting Educator Core, Educator School, and Course Assignment records:

Scenario	Report Records	Reporting District	Salary Reported
Scenario 1 – Educator employed by one district.	Educator Core Educator School Course Assignment	Paying district	FTE = full or prorated Salary = actual paid Fiscal Agent = paying district
Scenario 2 – Educator shared across districts, and only one district pays the educator.	Educator Core Educator School Course Assignment	Paying district	FTE = full or prorated Salary = actual paid Fiscal Agent = paying district
	Educator Core Educator School Course Assignment	Each non-paying district	FTE = zero Salary = zero Fiscal agent = paying district
Scenario 3 – Educator shared across districts and more than one district pays the educator.	Educator Core Educator School Course Assignment	Each paying district	Proportion of the educator's FTE salary paid by the reporting district. Fiscal Agent = each paying district
Scenario 4 – Contracted educator who is considered an employee of the district.	Educator Core Educator School Course Assignment	Contracting district	Proportion of FTE or Full FTE Salary (converted hourly pay equivalent for full school year) Fiscal Agent = contracting district
Scenario 5 - Educator contracted through a college or university.	Educator Core Educator School Course Assignment	Contracting district	FTE = zero Salary = zero Fiscal agent = college or university
Scenario 6 - Educator contracted through an agency that is NEITHER a college or university NOR a district.	Educator Core Educator School Course Assignment	Contracting district	FTE = zero Salary = zero Fiscal agent = 999-999

Scenario	Report Records	Reporting District	Salary Reported
Scenario 7 - Educator with duties outside of the regular school day	Educator Core Educator School Course Assignment	Paying district	For the other duties performed outside of the regular school day (e.g., After School Program or PAT), report assignment with caseload. FTE = zero Salary = zero

June Cycle

Districts that conduct state-approved and state-funded summer school programs should report data on certified staff and students who participate in the program.

Linkages Between Files

The Course Assignment and Student Assignment files are collected together as the “Assignment Collection.” For the October Cycle, the Course Assignment and the Student Assignment files are linked to the records in the October Educator Core and Educator School submitted files according to the following table. For the June Summer School cycle, only the Course Assignment and Student Assignment files must be linked.

Every record in the Educator Course Assignment file must have a match to a record in the Educator School file. The following table shows the fields (keys) used in the matching process. The Student Course Assignment keys are matched against the Educator Course Assignment keys.

The following table shows the key data used to link the Educator Core, Educator School, Course Assignment and Student Assignment files together.

Educator Submission				Assignment Submission			
Educator Core Key		Educator School Key		Course Assignment Key		Student Assignment Key	
EDC Current School Year	=	EDS Current School Year	=	CRS Current School Year	=	STA Current School Year	
EDC Reporting District Code	=	EDS Reporting District Code	=	CRS Reporting District Code	=	STA Reporting District Code	
EDC EDSSN	=	EDS EDSSN	=	CRS EDSSN	=	STA EDSSN	
		EDS Reporting School Code	=	CRS Reporting School Code	=	STA Reporting School Code	
		EDS CTE Program Type	=	CRS CTE Program Type	=	STA CTE Program Type	
		EDS Position Code	=	CRS Position Code	=	STA Position Code	
				CRS Assignment Number	=	STA Assignment Number	
						STA State ID	

MOSIS October Course Assignment File

The October Course Assignment file along with the October Student Assignment file makes up the October Assignment collection. Together these files collect the assignments and data needed to determine the enrollment counts.

The October Course Assignment data file requires a record for every educator assignment (all position codes). This file collects assignments for the entire regular school year. All courses planned for the subsequent semesters of sessions in the school year should have a Course Assignment record, not just those planned for the beginning of the school year. Changes and additions to courses can be made during the school year by resubmitting the files.

October Course Assignment data are used to populate portions of Core Data Screen

- 18 – Educator
- 20 – Course and Assignment Data
- 22 – Sending School Course and Enrollment

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

MOSIS June Summer Course Assignment File

The June Summer Course Assignment file along with the June Summer Student Assignment file makes up the June Summer Assignment collection. Together these files collect the assignments and data needed to determine the enrollment counts.

The June Summer Course Assignment file requires a record for every educator assignment of position code 60 (teacher).

Course Assignment data are used to populate portions of Core Data Screen

- 24 – Summer School Courses and Enrollment

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

File Layout: Course Assignment

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

File Quick Notes

Collection Name:	Assignment
Abbreviation:	Course Assignment (CRS)
Availability Date:	9/1/2009
Due Date:	10/15/2009
File Pair:	Student Assignment (STA)

File Quick Notes

Collection Name:	Summer Assignment
Abbreviation:	Summer Course Assignment (SCR)
Availability Date:	5/17/2010
Due Date:	6/30/2010
File Pair:	Summer Student Assignment (SSA)

Course Assignment

Collection Items	Oct	Jun	Definition	Code Set
(005) CollectionVersion	R	R	Collection version should contain this value '2010Oct1.0CrsAssign' for the 2010 Course/Assignment October Cycle File Layout.	
(010) CurrentSchoolYear	R	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(025) ReportingDistrictCode	R	R	DESE assigned 6 digit county district code for the district reporting.	DESE District Codes
(030) ReportingSchoolCode	R	R	DESE assigned 4 digit school code where the student is being reported from.	DESE School Codes
(050) EDSSN	C	C	Required if the Reporting and Receiving district are the same or if there is no Receiving district. Educator Social Security Number. Formats allowed '999999999'.	
(060) LastName	O	R	Educator's Legal last name.	
(065) FirstName	O	R	Educator's Legal first name.	
(070) PosCode	R	R	Position code of educator's assignment.	Position Codes
(080) CTEProgType	C	O	Program type code of CTE approved program.	CTE Program Type Codes
(090) AssignNum	R	R	The number used to uniquely identify an instance of an educators course assignment also used to link that course to the records of students within the course.	
(100) LocCourseNum	O	O	Course code that identifies assignment. Every assignment must be identified by a course code except pre-kindergarten, kindergarten, and elementary classes in self-contained classrooms. If a teacher has more than one grade in a self-contained elementary classroom or is teaching morning and afternoon pre-kindergarten or kindergarten classes, show as separate assignments.	
(110) LocCourseName	O	O	Course name abbreviation.	
(120) LocSecNum	O	O	Local Section Number	
(130) CourseNum	C	C	Course code that identifies assignment. Every assignment must be identified by a course code except pre-kindergarten, kindergarten, and elementary classes in self-contained classrooms. If a teacher has more than one grade in a self-contained elementary classroom or is teaching morning and afternoon pre-kindergarten or kindergarten classes, show as separate assignments.	State Course Codes
(140) AssignStartDate	C	O	Date course is added after beginning of school year or filled for first time after beginning of school year or an individual replaces original course educator after beginning of school year else null.	
(150) AssignEndDate	C	O	Date course is eliminated prior to end of school year or individual is transferred out of position prior to end of school year (leaving position vacant) or individual is replaced in position with another individual prior to end of school year else null.	
(170) CourseSeqNum	C	O	Sequence number that identifies the content of courses taught at more than one level. If only one level of course content is offered, leave SEQ blank.	Course Seq Num Codes
(180) CourseGradeLevel	C	R	Grade level at which curriculum for the specific course is designed to be taught. Grade level should reflect the grade at which the course curriculum is meant to be offered; not necessarily describe the students in the classroom. For example, if General Science is offered as a 9th grade class, it should be reported as grade 9 even though some 10th or 11th grade students may be in the classroom. Conversely, a Physics class offered as a junior level (or third high school year) course that contains advanced standing freshmen and/or sophomores should be coded grade 11 (not grade 13).	Assignment Grade Level Codes
(190) CourseSem	C	O	Semester (blank - full year, 1 - first semester, 2 - second semester) else null.	Course Semester Codes

Course Assignment

Collection Items	Oct	Jun		Definition	Code Set
(200) CourseDeliverySys	C	C		Delivery System. Instructional delivery method else null.	Course Delivery System Codes
(210) CourseProgCode	C	C		Program code that identifies special funding or approval else null.	Course Program Codes
(220) CourseMins	R	O		Minutes per week for class/assignment. (Student passing time and "Channel One" are not included.)	
(230) CourseCredit	C	C		Credit. Units of high school credit granted for assignment else null.	
(235) Caseload	C	C		Number of students served in an educational setting other than a regularly scheduled class.	
(240) CourseHours	N	R		Total hours the class meets during the full duration of the summer school program (normally 60 to 120 clock hours). This item is not allowed to be reported in October.	
(242) AssignComment	C	O		Free-form notes used to indicate (1) job titles for Course 887900, (2) course titles for "Other" (xxxx99) courses, (3) supplemental assignment for Course 880000, (4) teachers assisted by an aide, (5) aides assisting a teacher or (6) other nonstandard info	

MOSIS Student Assignment Overview

Introduction

The Student Assignment file identifies a student's enrollment in an assignment. This file collects one or more records for each student in a given educator's teaching assignment. An educator with a teaching assignment has a position code of 60.

Student Assignment is collected in two cycles: October and June (for summer school). Each instance of the Student Assignment represents the courses taken by a student, either during the regular school year or in summer school.

Student Assignment data are used to populate portions of Core Data Screens

- 20 – Course and Assignment Data
- 22 – Sending School Courses and Enrollment
- 24 – Summer School Courses and Enrollment

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

Student Assignment is collected in two cycles: October and June. In submitting each of these files a specific value must be populated in the "collection version" field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection versions for the file.

Cycle	Collection Version
October	2010Oct1.0StuAssign
June	2010Jun1.0SumStuAssign

Who Reports Student Assignment Data

In most cases, Student Assignment records are reported by the institution that provides the instruction.

Scenarios can be found in the MOSIS Exhibit (M3).

Linkages Between Files

The Student Assignment and Course Assignment files are collected together as the "Assignment Collection". For the October Cycle, the Course Assignment and the Student Assignment files are linked to the records in the October Educator Core and Educator School submitted files according to the following table.

The Student Assignment file requires at least one student record for every teaching position (60) assignment reported in the Course Assignment file if caseload was not provide. The following table shows the fields (keys) used in the matching process. The Student Assignment keys are matched against the Course Assignment keys.

The following table shows the key data used to link the Educator Core, Educator School, Course Assignment and Student Assignment files together.

Educator Submission			Assignment Submission		
Educator Core Key		Educator School Key		Course Assignment Key	Student Assignment Key
EDC Current School Year	=	EDS Current School Year	=	CRS Current School Year	= STA Current School Year
EDC Reporting District Code	=	EDS Reporting District Code	=	CRS Reporting District Code	= STA Reporting District Code
EDC EDSSN	=	EDS EDSSN	=	CRS EDSSN	= STA EDSSN
		EDS Reporting School Code	=	CRS Reporting School Code	= STA Reporting School Code
		EDS CTE Program Type	=	CRS CTE Program Type	= STA CTE Program Type
		EDS Position Code	=	CRS Position Code	= STA Position Code
				CRS Assignment Number	= STA Assignment Number
					STA State ID

MOSIS October Student Assignment File

The October Student Assignment data collection requires one or more records for each student in a given educator's teaching assignment. This file collects assignments for the entire regular school year. All courses planned for the subsequent semesters of sessions in the school year should have a Student Assignment record, not just those planned for the beginning of the school year. Changes and additions to courses can be made during the school year by resubmitting the files. The October Student Assignment file is due October 15.

File Quick Notes

Collection Name: Assignment
Abbreviation: Student Assignment (STA)
Availability Date: 9/1/2009
Due Date: 10/15/2009
File Pair: Course Assignment (CRS)

Student Assignment data are used to populate portions of Core Data Screens
 20 – Course and Assignment Data
 22 – Sending School Courses and Enrollment

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

MOSIS June Summer Student Assignment

The June Summer School Student Assignment data collection requires one or more records for each student in a given educator's teaching assignment. This file collects assignments for summer school only.

Student Assignment data are used to populate portions of Core Data Screen
24 – Summer School Courses and Enrollment

File Quick Notes

Collection Name:	Summer Assignment
Abbreviation:	Summer Student Assignment (SSA)
Availability Date:	5/17/2010
Due Date:	6/15/2010
File Pair:	Summer Course Assignment (SCR)

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

File Layout: Student Assignment

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Student Assignment

Collection Items	Oct	Jun	Definition	Code Set
(005) CollectionVersion	R	R	Collection version should contain this value '2010Oct1.0StuAssign' for the 2010 Student/Assignment October Cycle File Layout.	
(010) CurrentSchoolYear	R	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(025) ReportingDistrictCode	R	R	DESE assigned 6 digit county district code for the district reporting.	DESE District Codes
(030) ReportingSchoolCode	R	R	DESE assigned 4 digit school code where the student is being reported from.	DESE School Codes
(045) StateID	R	R	State assigned student identifier. See http://dese.mo.gov/MOSIS for more information.	
(055) LocalStudentID	O	O	Local student id maintained by the district. Allows for data to be associated to local systems from DESE source systems.	
(060) StudentLastName	O	O	Legal last name as appears on certificate of birth.	
(065) StudentFirstName	O	O	Legal first name as appears on certificate of birth.	
(070) StudentMiddleName	O	O	Legal middle name as appears on certificate of birth.	
(075) StudentNameSuffix	O	O	Legal name suffix as appears on certificate of birth. E.g. Jr, Sr	
(080) StudentDateOfBirth	R	R	Date of birth as appears on certificate of birth.	
(095) StudentGradeLevel	C	C	Required for all students who are not adults taking special adult programs. Grade level as of the time data is being submitted unless otherwise specified.	Student Grade Level Codes
(100) StudentGender	R	O	Gender	Gender Codes
(105) StudentRaceEthn	R	O	Pre-defined Race / Ethnic code.	Race Ethnicity Codes
(110) AssignNum	R	R	The number used to uniquely identify an instance of an educators course assignment also used to link that course to the records of students within the course.	
(120) DualCreditSite	C	O	Site at which instruction of college credit (dual credit) course is given. Enter DIST if instruction is provided at district attendance center, COLL if instruction is provided on college campus, or ITV if instruction is provided by college through instructional television to students in district classroom else null.	Dual Credit Site Codes
(126) ReceivingCollDistCode	C	O	6 digit code for site at which instruction of normal or college credit (dual credit) course is given.	DESE District Codes
(130) SendDistCode	C	O	6-digit number and name of sending district else null.	DESE District Codes
(140) SendSchoolCode	C	O	4-digit number and name of sending high school else null.	
(150) EDSSN	C	R	Required if the Reporting and Receiving district are the same or if there is no Receiving district. Educator Social Security Number. Formats allowed '999999999'.	
(160) PosCode	R	R	Position code of educator's assignment.	Position Codes
(170) CTEProgType	C	O	Program type code of CTE approved program.	CTE Program Type Codes
(180) Disadvantaged	C	O	Students with an IEP should not be reported as disadvantaged. Disadvantaged classification is defined as families or individuals who are determined to be low-income according to the latest available data from the Department of Commerce. Other indicators include Temporary Assistance to Needy Families (TANF); Food Stamps; Title I, Elementary and Secondary Education Act (ESEA); free or reduced lunch, National School Lunch Act; Pell Grant; or Workforce Investment Act (WIA) eligibility.	Yes No
(270) IEPDisability	R	O	Report most dominant disability.	Disability Codes
(280) Adult	C	O	Required if CTEProgramType is reported. Indicate if student is considered an adult student taking a special adult program.	Yes No

Student Assignment

Collection Items	Oct	Jun		Definition	Code Set
(282) LocCourseNum	<input type="radio"/>	<input type="radio"/>		Course code that identifies assignment. Every assignment must be identified by a course code except pre-kindergarten, kindergarten, and elementary classes in self-contained classrooms. If a teacher has more than one grade in a self-contained elementary classroom or is teaching morning and afternoon pre-kindergarten or kindergarten classes, show as separate assignments.	
(284) LocCourseName	<input type="radio"/>	<input type="radio"/>		Course name abbreviation.	
(286) LocSecNum	<input type="radio"/>	<input type="radio"/>		Local Section Number	
(288) CourseNum	<input type="radio"/>	<input type="radio"/>		Course code that identifies assignment. Every assignment must be identified by a course code except pre-kindergarten, kindergarten, and elementary classes in self-contained classrooms. If a teacher has more than one grade in a self-contained elementary classroom or is teaching morning and afternoon pre-kindergarten or kindergarten classes, show as separate assignments.	State Course Codes

MOSIS Student Graduate Follow-up Overview

Introduction

The Student Graduate Follow-up file includes information about students who graduated the previous year. Most of the information is required for reporting on Perkins and Career Technical programs. This file collects one record for each student who graduated from the district the previous year.

Student Graduate Follow-up is collected in the February cycle for both high school graduates and Post Secondary/Adult students.

Student Graduate Follow-up data are used to populate portions of Core Data Screens

- 08 – Attendance Center
- 26 – Career Education Follow-up
- 27 – Career Education Follow-up Sending School
- 29 – Post Secondary Adult Follow-up

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

Student Graduate Follow-up is collected in the February cycle. In submitting the file a specific value must be populated in the “collection version” field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection versions for the file.

Cycle	Collection Version
February	2010Feb1.0StuGradFlw

Who Reports Student Graduate Follow-up Data

Student Graduate Follow-up records are reported by the district or the Post Secondary institution where the student graduated.

Linkages Between Files

One record should be submitted for every secondary student that was reported as a graduate in the previous year’s June Student Enrollment and Attendance file. Post Secondary institutions should submit one record for every Post Secondary student that completed a career and technical education program in a Post Secondary education program during the previous school year.

File Layout: Student Graduate Follow-up

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

File Quick Notes

Collection Name:	Graduate Follow-up
Abbreviation:	Student Graduate Follow-up (GRD)
Availability Date:	1/15/2010
Due Date:	2/15/2010
File Pair:	None

Student Graduate Follow-up

Collection Items	Feb	Definition	Code Set
(005) CollectionVersion	R	Collection version should contain this value '2010Feb1.0StuGradFlw' for the 2010 Student Graduate Follow-up February Cycle File Layout.	
(010) CurrentSchoolYear	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(025) ReportingDistrictCode	R	DESE assigned 6 digit county district code for the district reporting.	DESE_District_Codes
(030) ReportingSchoolCode	R	DESE assigned 4 digit school code for the school reporting.	DESE_School_Codes
(035) CTEAttendingDistrictCode	C	DESE assigned 6 digit county district code of the district where the student received career technical education if applicable.	DESE_District_Codes
(040) CTEAttendingSchoolCode	C	DESE assigned 4 digit school code of the school where the student received career technical education if applicable.	DESE_School_Codes
(045) StateID	R	State assigned student identifier. See http://dese.mo.gov/MOSIS for more information.	
(050) LocalStudentID	O	Local student id maintained by the district. Allows for data to be associated to local systems from DESE source systems.	
(055) LastName	C	Only collected for adult student taking special adult programs. Legal last name	
(060) FirstName	C	Only collected for adult student taking special adult programs. Legal first name	
(065) MiddleName	O	Legal middle name as appears on certificate of birth.	
(070) Suffix	O	Legal name suffix as appears on certificate of birth. E.g. Jr, Sr	
(075) DateOfBirth	R	Date of birth as appears on certificate of birth.	
(080) SSN	C	Only collected for adult student taking special adult programs. Educator's Social Security Number	
(085) Gender	R	Gender	Gender_Codes
(090) RaceEthnicity	R	Pre-defined Race / Ethnic code.	Race_Ethnicity_Codes
(095) PerkinsConcentrator	C	A student who has achieved Perkins Concentrator status. Secondary student in Grade 9-12 who completed three units of credit in an approved career education program. Postsecondary student earning 75% of the total number of credit hours required to complete a degree in an approved career education subject area. An Adult Perkins Concentrator is a student in an Adult program that has completed a minimum of five hundred (500) clock hours.	Yes_No
(100) IEP/Disabled	R	Classification is defined as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment.	Yes_No
(105) Disadvantaged	C	Disadvantaged classification is defined as families or individuals who are determined to be low-income according to the latest available data from the Department of Commerce. Other indicators include Temporary Assistance to Needy Families (TANF); Food Stamps; Title I, Elementary and Secondary Education Act (ESEA); free or reduced lunch, National School Lunch Act; Pell Grant; or Workforce Investment Act (WIA) eligibility.	Yes_No
(110) NonTradStudent	C	Only collected for adult student taking special adult programs. Classification is defined as persons entering a career education training program or occupation nontraditional to their gender. An enrollment of 75% of one gender is considered traditional.	Yes_No
(115) SingleParent	C	Only collected for adult student taking special adult programs. Classification is defined as an individual who is unmarried or separated from their spouse and is pregnant or has sole or joint custody of a minor child or children.	Yes_No

Student Graduate Follow-up

Collection Items	Feb	Definition	Code Set
(120) DisplacedHomemaker	C	Only collected for adult student taking special adult programs. Classification is defined as an individual who has worked primarily without remuneration to care for a home and family and for that reason has diminished marketable skills; or has been dependent on the income of another family member but is no longer supported by that income; or is a parent whose youngest dependent child will become ineligible to receive assistance under social security; and is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.	Yes_No
(125) OtherBarriers	O	Only collected for adult student taking special adult programs. Classification is defined as individuals who under previous career education legislation were considered educationally disadvantaged. Educationally disadvantaged means an individual who scores at or below the 25th percentile on a standardized achievement or aptitude test, whose secondary grades are below 2.0 on a 4.0 scale (where the grade "A" equals 4.0), or who fails to attain minimum academic competencies. This definition does not include individuals with learning disabilities.	Yes_No
(130) LEPELL	C	DESE assigned LEP/ELL code set. This code set is used to declare if a student is LEP, ELL Receiving, first year monitoring, or second year monitoring.	LEP_Codes
(135) FollowUpStatus	R	Follow Up Status for End of Year Graduates	Followup_Status_Codes
(140) CTEPlaceRelation	C	CTE Placement relation. The relationship between Vocational education and Follow-up Status.	Followup_Placement_Relation_Codes
(145) CIPCode	C	Classification of Instructional Programs Code	
(150) CTEProgramCode	O	Career Education program code. Exhibit 9 in Core Data Manual	CTE_Program_Codes
(155) FollowUpZip	O	Only collected for adult student taking special adult programs. 5-digit Postal Zip Code for the students' placement status. Employed students should report the Zip Code of their place of employment. Continuing Education students should report the Zip Co	
(160) EducatorSSN	O	Social Security Number. Formats Allowed (999999999) or (999-99-9999)	
(162) SPEDMetDefinition	C	Required if IEP/Disabled is Y and Followup-Status is a type of Continuing education or Employment. Report (Y)es or (N)o Meets the Special Education definition related to follow-up status: Enrolled for at least one complete term (Continuing education) or Worked for a period of 20 hours a week for at least 90 days (Employment).	

MOSIS Student Discipline Incidents Overview

Introduction

School districts receiving funds under the No Child Left Behind Act (NCLB) and/or the Individuals with Disabilities Education Act (IDEA) are required to report all disciplinary incidents that result in in-school or out-of-school suspension (regardless of duration), expulsion, or “unilateral” removal to an interim educational setting. The data submitted in the June cycle and used to populate Screen 9 satisfy the discipline-related reporting requirements for school districts under the federal Gun-Free School Act, NCLB, IDEA, and the revised state law (Section 160.522) concerning school district “report cards.”

File Quick Notes

Collection Name:	Discipline Incident
Abbreviation:	Student Discipline Incident (SDI)
Availability Date:	5/17/2010
Due Date:	6/30/2010
File Pair:	None

The Student Discipline Incidents file is only collected in the June cycle.

Student Discipline Incidents data are used to populate portions of Core Data Screen 09 – Discipline Incidents

A detailed Core Data Screen crosswalk is located in the MOSIS Exhibit (M1).

Collection Cycles and Collection Version

Student Graduate Follow-up is collected in the February cycle. In submitting the file a specific value must be populated in the “collection version” field. This value is likely supplied by an SIS vendor or included in a data entry template. The table below indicates the collection versions for the file.

Cycle	Collection Version
June	2010Jun1.0StuDiscipline

Who Reports Student Discipline Incident Data

All public school districts report incidents in which a student is removed from the traditional classroom ½ a day or more.

File Layout: Student Discipline Incident

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Student Discipline Incident

Collection Items	Jun	Definition	Code Set
(005) CollectionVersion	R	Collection version should contain this value '2010Jun1.0StuDiscipline' for the 2010 Student Discipline June File Layout.	
(010) CurrentSchoolYear	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(015) AttendingDistrictCode	R	DESE assigned 6 digit county district code for the district of attendance.	DESE_District_Codes
(020) AttendingSchoolCode	R	DESE assigned 4 digit school code for the school of attendance.	DESE_School_Codes
(025) ReportingDistrictCode	R	DESE assigned 6 digit county district code for the district reporting.	DESE_District_Codes
(030) ReportingSchoolCode	R	DESE assigned 4 digit school code where the student is being reported from.	DESE_School_Codes
(035) ResidentDistrictCode	R	DESE assigned 6 digit county district code for the district of residence. E.g. K-8 Resident II student attending high school in a different district would have Resident District Code populated with xxxxxx and the "Attending District Code" populated with yyyyyy representing the district of enrollment.	DESE_District_Codes
(040) ResidentSchoolCode	R	DESE assigned 4 digit school code for the school of residence.	DESE_School_Codes
(045) StateID	R	State assigned student identifier. See http://dese.mo.gov/MOSIS for more information.	
(050) LocalStudentID	O	Local student id maintained by the district. Allows for data to be associated to local systems from DESE source systems.	
(055) LastName	O	Legal last name as appears on certificate of birth.	
(060) FirstName	O	Legal first name as appears on certificate of birth.	
(065) MiddleName	O	Legal middle name as appears on certificate of birth.	
(070) Suffix	O	Legal name suffix as appears on certificate of birth. E.g. Jr, Sr	
(075) DateOfBirth	R	Date of birth as appears on certificate of birth.	
(080) StudentGradeLevel	R	Grade level as of the time data is being submitted unless otherwise specified.	Student_Grade_Level_Codes
(085) Gender	R	Gender	Gender_Codes
(090) RaceEthnicity	R	Pre-defined Race / Ethnic code.	Race_Ethnicity_Codes
(095) OffenseDate	R	Date offense occurred.	
(100) OffenseType	R	Nature of offense resulting in removal of student from regular school setting.	Discipline_Offense_Type_Codes
(105) WeaponType	R	Type of weapon involved in the offense. For further clarification on weapons, see (18 U.S.C. § 921).	Discipline_Weapon_Type_Codes
(110) DisciplineRemoval	R	Type of disciplinary action used to remove student committing the offense from current educational setting.	Discipline_Removal_Codes
(115) LengthRemoved	R	Length of time student committing offense is removed from current educational placement.	Discipline_Length_Removed_Codes
(120) ModifiedLength	C	Value is required if student was expelled. Expelled student whose length of removal was modified (shortened) by chief administrative officer of the school district.	Yes_No
(125) API	C	Value is required if student was expelled. Expelled student receiving educational services in an alternative educational setting.	Yes_No
(130) LEPELL	R	DESE assigned LEP/ELL code set. This code set is used to declare if a student is LEP, ELL Receiving, first year monitoring, or second year monitoring.	LEP_Codes
(135) IEPDisability	R	Report most dominant disability.	Disability_Codes

MOSIS Assessment Pre-Code Overview

Introduction

The MOSIS Assessment Pre-Code is collected six times a year for five assessments. This collection allows districts to submit student information for the purpose of pre-population of assessment testing labels.

The assessments that can be pre-coded are:

End of Course (EOC) Fall (both testing windows)
End of Course (EOC) Spring
End of Course (EOC) Summer
Missouri Assessment Program (MAP)
LEP/ELL (LAS Links) Assessment

Collection Windows and Collection Version

Assessment Pre-Code is collected six times during the year, due dates can be found in the chart provided below. The chart provides the assessment, what grades are to be assessed, the certification due date for pre-coding for the assessment, the testing window for the assessment and the collection version that is to be supplied in the MOSIS Assessment Pre-Code file.

Assessment	Grades	Certify Due Date	Test Windows	Collection Version
EOC Fall	Any HS Grade	9/4/2009	10/13/2009- 11/13/2010	2010EOCFALL1.0AsmPre
EOC Fall	Any HS Grade	10/9/2010	11/16/2009- 01/29/2010	2010EOCFALL1.0AsmPre
EOC Spring	Any HS Grade	1/25/2010	03/01/2010- 05/21/2010	2010EOCSPR1.0AsmPre
EOC Summer	Any HS Grade			2010EOCSUM1.0AsmPre
MAP Spring	03-08	1/22/2010	03/29/2010 - 04/23/2010	2010MAPSPR1.0AsmPre
LEP/ELL (LAS Links) Spring	K-12	11/25/2009	02/01/2010 - 03/05/2010	2010LEPELL1.0AsmPre

Most recent information can be found online at <http://dese.mo.gov/MOSIS>

Who Reports Assessment Pre-Code

The district in which the assessment is to be administered at should submit the Assessment Pre-Code.

File Layout: Assessment Pre-Code

A file layout or list of data elements that must be submitted has been established for every data file. These file layouts inform districts what data must be submitted and in what format they must be submitted.

Included below is a condensed representation of the file layout containing the item number, item name, reporting cycle, definition, and code set. Data requirements are indicated with R (required), O (optional), C (conditional), N (not allowed). The detailed file layout containing all information including field type and length information can be found online at: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code sets may be referenced in the MOSIS Exhibit (M7)

Assessment Pre-Code

Collection Items	EOC	LEPELL	MAP	Definition	Code Set
(005) CollectionVersion	R	R	R	Collection version should contain this value '2010EOCFALL1.0AsmPre' for the 2010 Pre-Code	
(010) CurrentSchoolYear	R	R	R	The ending year of the current school year. For example, use '2007' for the 2006-2007 school year.	
(025) ReportingDistrictCode	R	R	R	DESE assigned 6 digit county district code for the district reporting.	DESE District Codes
(030) ReportingSchoolCode	R	R	R	DESE assigned 4 digit school code where the student is being reported from.	DESE School Codes
(050) StateID	R	R	R	State assigned student identifier. See http://dese.mo.gov/MOSIS for more information.	
(055) LocalStudentID	O	O	O	Local student id maintained by the district. Allows for data to be associated to local systems from DESE source systems.	
(060) LastName	R	R	R	Legal last name as appears on certificate of birth.	
(065) FirstName	R	R	R	Legal first name as appears on certificate of birth.	
(070) MiddleName	O	O	O	Legal middle name as appears on certificate of birth.	
(075) Suffix	O	O	O	Legal name suffix as appears on certificate of birth. E.g. Jr, Sr	
(080) DateOfBirth	R	R	R	Date of birth as appears on certificate of birth.	
(095) StudentGradeLevel	R	R	R	Grade level as of the time data is being submitted unless otherwise specified.	Student Grade Level Codes
(100) Gender	R	R	R	Gender	Gender Codes
(105) RaceEthnicity	R	R	R	Pre-defined Race / Ethnic code.	Race Ethnicity Codes
(110) Assessment	R	R	R	Choose the assessment the student will be taking.	ASMNT Type Codes
(115) TstMethod	C	O	O	Required for all Students taking an EOC assessment. Testing Method is the method used to administer the assessment.	ASMNT Test Method Codes
(130) EDFirstName	C	O	O	Required for all Students taking an EOC assessment. Educator First Name is the first name of the educator who will be administering the assessment.	
(135) EDLastName	C	O	O	Required for all Students taking an EOC assessment. Educator Last Name is the last name of the educator who will be administering the assessment.	
(140) Subject	C	O	O	Required for all Students taking an EOC assessment. Subject is the subject in which the student will be assessed in.	ASMNT Subject Codes
(145) Period	C	O	O	Required for all Students taking an EOC assessment. Period is the period in which the instruction took place.	Period Codes
(150) Sort	C	O	O	Required for all Students taking the MAP assessment. The final value in which the labels will be sorted.	

EXHIBITS

Exhibit M1: Core Data Screen Crosswalks

The following charts display the data requirement for each field in the file. Months represent the different times the data is collected throughout the year.

Looking at the table from left to right you will see.

Under the "Collection Items" column a list of all the items collected represented in the order that they appear in the file. In parenthesis is the identifying item number.

Under the "Data Requirement" columns values and colors represent when an item is (R)quired, (C)onditional, (O)ptional or (N)ot allowed.

Under the "Core Data Screen Populated" is number(s) indicating what the data item is used for. Uses may include population of a DESE Core Data Screen, or State and Federal reporting needs.

Student Core

	Cycle						Core Data Screen Populated/Data Used For				
Collection Items	Oc	De	Fe	Ap	Ju		Oc	De	Fe	Ap	Ju
(005) Collection Version	R	R	R	R	R						
(010) Current School Year	R	R	R	R	R		16	11	16	MAP	12,13,14,14a,14b,17
(015) Attending District Code	R	R	R	R	R						
(020) Attending School Code	R	R	R	R	R						
(025) Reporting District Code	R	R	R	R	R			11		MAP	12,13,14,14a,14b,17
(030) Reporting School Code	R	R	R	R	R			11		MAP	12,13,14,14a,14b,17
(035) Resident District Code	R	R	R	R	R		16		16		14,14a,14b
(040) Resident School Code	R	R	R	R	R		16		16		14,14a,14b
(045) Teacher Name (Pre-Code Sort)	O	O	O	O	O						
(050) MOSIS Student ID	R	R	R	R	R						
(055) Local Student ID	O	O	O	O	O						
(060) Legal Last Name	O	O	O	R	O					MAP	
(065) Legal First Name	O	O	O	R	O					MAP	
(070) Legal Middle Name	O	O	O	O	O						
(075) Legal Name Suffix	O	O	O	O	O						
(080) Date of Birth	R	R	R	R	R			11	15		12
(085) Social Security Number	O	O	O	O	O						
(090) County	R	O	O	O	O		16				
(095) Student Grade Level	R	R	R	R	R		16		16	MAP	12,13,14,14a,14b,17
(100) Gender	R	R	O	R	R		16	11			12,13
(105) Race/Ethnicity	R	R	O	R	R		16	11			12,13
(110) Lunch Status	O	O	R	R	R					MAP	12,13
(115) Gifted	O	O	O	R	O						
(120) Homeless	O	O	O	O	R						Federal
(125) Migrant	O	O	O	R	R					MAP	Federal
(130) In building less than a year	O	O	O	R	O					MAP	
(135) In district less than a year	O	O	O	R	O					MAP	
(140) Voluntary Transfer Student	O	O	O	R	O					MAP	
(145) A+ Student	O	O	O	O	C						13
(150) Number of Months in USA	O	O	O	C	O					MAP	
(155) Immigrant	R	O	O	O	O		Fed				
(160) ELL Primary Language	C	O	O	O	O		Fed				
(165) LEP / ELL	R	R	O	R	R		2	11		MAP	13
(170) ELL Exit	O	O	O	O	O						
(175) ELL Exit Test	O	O	O	O	O						
(180) ESOL Instructional Model	C	O	O	O	O						
(185) Missouri Option Program	O	O	O	O	C						
(190) H.S. Career Ed student	O	O	O	O	C						
(195) Title I	O	O	O	R	O					MAP	

Student Core

	Cycle						Core Data Screen Populated/Data Used For				
Collection Items	Oc	De	Fe	Ap	Ju		Oc	De	Fe	Ap	Ju
(200) Title III	O	O	O	R	O					MAP	
(205) Residency Status	R	O	R	O	R		16		16		14, 14a, 14b
(210) Membership FTE	C	O	C	O	C		16		16		14, 14a, 14b
(215) One Prior 10 Day Attendance	C	O	C	N	N		16		16		
(220) Enrolled On Count Date	R	R	R	N	N		16	11	16		
(225) Enrolled All Year	O	O	O	O	R						13
(230) First Year Freshman	O	O	O	O	C						
(235) GPA	O	O	O	O	C						14b
(240) GPA Scale	O	O	O	O	C						14b
(245) 8th Grade Tech Literacy	O	O	O	O	C						30
(250) Aerobic Capacity	O	O	O	O	C						17
(255) Abdominal Strength	O	O	O	O	C						17
(260) Upper Body Strength	O	O	O	O	C						17
(265) Flexibility	O	O	O	O	C						17
(270) IEP Disability	O	R	O	R	R			11		MAP	12, 13
(275) MAP-Alternate	O	O	O	R	O						12, 13
(280) Special Education Placement	O	C	O	O	O			11			
(285) SPED Program Exit Code	O	O	O	O	C						12
(286) Truant	O	O	O	O	C						NCLB
(288) Supplemental Education Service	O	O	O	O	C						NCLB
(290) Career Cluster	O	O	O	O	C						Perkins
(292) Nontraditional Student (Secondary)	O	O	O	O	C						Perkins
(294) Single Parent (Secondary)	O	O	O	O	C						Perkins
(296) Displaced Homemaker (Secondary)	O	O	O	O	C						Perkins
(298) CTE Technical Skills Attainment	O	O	O	O	C						Perkins
(300) K-8 Graduate District Code	O	O	O	O	C						14b
(302) ECO Entry Date	O	O	O	O	O						
(304) ECO Entry Indicator 1	O	O	O	O	C						
(306) ECO Entry Indicator 2	O	O	O	O	C						
(308) ECO Entry Indicator 3	O	O	O	O	C						
(310) ECO Exit Date	O	O	O	O	O						
(312) ECO Exit Indicator 1	O	O	O	O	C						
(314) ECO Exit Indicator 2	O	O	O	O	C						
(316) ECO Exit Indicator 3	O	O	O	O	C						
(318) CTE Program Code	O	O	O	O	C						

Student Enrollment and Attendance

	Data Requirement		Core Data Screen Populated/Data Used For	
Collection Items	Aug	Jun	Aug	Jun
(005) Collection Version	R	R		
(010) Current School Year	R	R		
(015) Attending District Code	O	R		
(020) Attending School Code	O	R		
(025) Reporting District Code	R	R		
(030) Reporting School Code	R	R		
(035) Resident District Code	O	R		
(040) Resident School Code	O	R		
(045) MOSIS Student ID	R	R		
(050) Local Student ID	O	O		
(055) Legal Last Name	O	O		
(060) Legal First Name	O	O		
(065) Legal Middle Name	O	O		
(070) Legal Name Suffix	O	O		
(075) Date of Birth	R	R		
(080) Student Grade Level	R	R		14, 14a
(085) Social Security Number	O	O		
(090) Residency Status	R	R		14, 14a
(095) Regular Hrs Attended	N	C		14, 14a
(100) Regular Hrs Absent	N	C		14, 14a
(105) Remedial Hrs Attended	N	R		14, 14a
(110) Hours in Session	N	C		14a
(115) Summer Attendance	R	N	16	
(120) Summer Membership	R	N	16	
(125) Entry Date	N	R		
(130) Entry Code	N	R		13
(135) Exit Date	N	R		
(140) Exit Code	N	R		12, 13
(145) Exit Destination District Code	N	C		
(150) Exit Destination School Code	N	C		
(155) Exit Destination Comment	N	C		
(156) School Choice	N	C		

Student Discipline Incident

	Data Requirement		Core Data Screen Populated/Data Used For
Collection Items	Jun		Jun
(005) CollectionVersion	R		
(010) CurrentSchoolYear	R		09
(015) AttendingDistrictCode	R		09
(020) AttendingSchoolCode	R		09
(025) ReportingDistrictCode	R		09
(030) ReportingSchoolCode	R		09
(035) ResidentDistrictCode	R		09
(040) ResidentSchoolCode	R		09
(045) StateID	R		09
(050) LocalStudentID	O		
(055) LastName	O		
(060) FirstName	O		
(065) MiddleName	O		
(070) Suffix	O		
(075) DateOfBirth	R		09
(080) StudentGradeLevel	R		09
(085) Gender	R		09
(090) RaceEthnicity	R		09
(095) OffenseDate	R		09
(100) OffenseType	R		09
(105) WeaponType	R		09
(110) DisciplineRemoval	R		09
(115) LengthRemoved	R		09
(120) ModifiedLength	C		09
(125) API	C		09
(130) LEPELL	R		09
(135) IEPDisability	R		09

Student Graduate Follow-up

	Data Requirement		Core Data Screen Populated/Data Used For
Collection Items	Feb		Feb
(005) CollectionVersion	R		
(010) CurrentSchoolYear	R		08,26,27,29
(025) ReportingDistrictCode	R		08,26,27,29
(030) ReportingSchoolCode	R		08,26,27,29
(035) CTEAttendingDistrictCode	C		26,27
(040) CTEAttendingSchoolCode	C		26,27
(045) StateID	R		08,26,27,29
(050) LocalStudentID	O		
(055) LastName	C		26,29
(060) FirstName	C		26,29
(065) MiddleName	O		
(070) Suffix	O		
(075) DateOfBirth	R		
(080) SSN	C		29
(085) Gender	R		08,26,27,29
(090) RaceEthnicity	R		08,26,27,29
(095) PerkinsConcentrator	C		26,27,29
(100) IEP/Disabled	R		08,26,27,29
(105) Disadvantaged	C		26,27,29
(110) NonTradStudent	C		26,27,29
(115) SingleParent	C		26,27,29
(120) DisplacedHomemaker	C		26,27,29
(125) OtherBarriers	O		
(130) LEPELL	C		
(135) FollowUpStatus	R		08,26,27,29
(140) CTEPlaceRelation	C		26,27,29
(145) CIPCode	C		26,27,29
(150) CTEProgramCode	O		
(155) FollowUpZip	O		
(160) EducatorSSN	O		
(162) SPEDMetDefinition	C		Federal

Educator Core			
	Data Requirement		Core Data Screen Populated/Data Used For
Collection Items	Oct		Oct
(005) CollectionVersion	R		
(010) CurrentSchoolYear	R		18,20
(025) ReportingDistrictCode	R		18,20
(050) EDSSN	R		18,20
(060) EDLastName	R		18,20
(065) EDFirstName	R		18,20
(070) EDMiddleName	O		
(075) EDSuffix	O		
(080) EDDateofBirth	O		
(100) EDGender	R		18,20
(105) EDRaceEthnicity	R		18,20
(110) EDEmail	O		
(120) EDExtConDur	C		18,20
(130) EDExtConSal	C		18,20
(140) EDRegTermSal	R		18,20
(150) EDExtDutySal	C		18,20
(160) EDMinSalSupplmt	C		18,20
(170) EDCareerLadr	C		18,20
(180) EDHighDegree	R		18,20
(190) EDYrExpDist	R		18,20
(195) EDYrExpMO	R		18,20
(200) EDYrExpPublic	R		18,20
(210) EDLateHireDate	C		18,20
(220) EDEarlyTermDate	C		18,20
(230) EDComments	C		18,20
(240) EDFiscAgentCoDist	R		18,20
(250) EDMinSalDaysWrkd	C		18,20

Educator School			
	Data Requirement		Core Data Screen Populated/Data Used For
Collection Items	Oct		Oct
(005) CollectionVersion	R		
(010) CurrentSchoolYear	R		18,20
(025) ReportingDistrictCode	R		18,20
(030) ReportingSchoolCode	R		18,20
(050) EDSSN	R		18,20
(060) LastName	O		
(065) FirstName	O		
(070) PosCode	R		18,20
(080) CTEProgType	C		18,20
(090) FTE	R		18,20
(100) Salary	R		18,20
(110) CTEMonth	C		18,20
(120) LateStartDate	C		18,20
(130) EarlyEndDate	C		18,20
(140) CourseComm	C		18,20

Course Assignment

	Data Requirement		Core Data Screen Populated/Data Used For	
Collection Items	Oct	Jun	Oct	Jun
(005) CollectionVersion	R	R		
(010) CurrentSchoolYear	R	R	18,20	24
(025) ReportingDistrictCode	R	R	18,20	24
(030) ReportingSchoolCode	R	R	18,20	24
(050) EDSSN	C	C	18,20	24
(060) LastName	O	R		24
(065) FirstName	O	R		24
(070) PosCode	R	R	18,20	24
(080) CTEProgType	C	O	18,20	
(090) AssignNum	R	R	18,20	24
(100) LocCourseNum	O	O		
(110) LocCourseName	O	O		
(120) LocSecNum	O	O		
(130) CourseNum	C	C	18,20	24
(140) AssignStartDate	C	O	18,20	
(150) AssignEndDate	C	O	18,20	
(170) CourseSeqNum	C	O	18,20	
(180) CourseGradeLevel	C	R	18,20	24
(190) CourseSem	C	O	18,20	
(200) CourseDeliverySys	C	C	18,20	24
(210) CourseProgCode	C	C	18,20	24
(220) CourseMins	R	O	18,20	
(230) CourseCredit	C	C	18,20	24
(235) Caseload	C	C	18,20	24
(240) CourseHours	N	R		24
(242) AssignComment	C	O	18,20	

Student Assignment					
	Data Requirement			Core Data Screen Populated/Data Used For	
Collection Items	Oct	Jun		Oct	Jun
(005) CollectionVersion	R	R			
(010) CurrentSchoolYear	R	R		18,20	24
(025) ReportingDistrictCode	R	R		18,20	24
(030) ReportingSchoolCode	R	R		18,20	24
(045) StateID	R	R		18,20	24
(055) LocalStudentID	O	O			
(060) StudentLastName	O	O			
(065) StudentFirstName	O	O			
(070) StudentMiddleName	O	O			
(075) StudentNameSuffix	O	O			
(080) StudentDateOfBirth	R	R		18,20	24
(095) StudentGradeLevel	C	C		18,20	24
(100) StudentGender	R	O		18,20	
(105) StudentRaceEthn	R	O		18,20	
(110) AssignNum	R	R		18,20	24
(120) DualCreditSite	C	O		18,20	
(126) ReceivingCollDistCode	C	O		18,20	
(130) SendDistCode	C	O		18,20	
(140) SendSchoolCode	C	O		18,20	
(150) EDSSN	C	R		18,20	24
(160) PosCode	R	R		18,20	24
(170) CTEProgType	C	O		18,20	
(180) Disadvantaged	C	O		18,20	
(270) IEPDisability	R	O		18,20	
(280) Adult	C	O		18,20	
(282) LocCourseNum	O	O			
(284) LocCourseName	O	O			
(286) LocSecNum	O	O			
(288) CourseNum	O	O			

Exhibit M2: Due Dates

PK-12 Submissions:

CYCLE	COLLECTION	DUE BY
August	Student Enrollment and Attendance	August 15
October	Student Core	October 15
	Educator Core	
	Educator School	
	Course Assignment	
	Student Assignment	
December	Student Core	December 15
February	Student Core	February 15
	Graduate Follow-Up	
April	Student Core	April 30
June	Student Core	June 30
	Student Enrollment and Attendance	
	Student Discipline Incident	
	Summer Course Assignment	
	Summer Student Assignment	
As Needed	Assessment/MOSIS ID Cleanup Process	
As Needed	Assessment Pre-Code	http://dese.mo.gov/MOSIS/precode.html

Post Secondary Submissions:

CYCLE	COLLECTION	DUE BY
February	Graduate Follow-Up	February 15
June	Adult Perkins Core	June 30
June	APlus Reimbursement - Fall	December 1
	APlus Reimbursement - Winter	March 1
	APlus Reimbursement - Summer	September 1

Exhibit M3: Screen 22 Sending School Tables

High School students receiving dual credit instruction from a college or being sent to other high schools are reported by the home district.

Below are the possible reporting scenarios:

Category	Reporting District Code	Reporting School Code	Sending District Code	Sending School Code	Receiving Coll/Dist Code	Dual Credit Site	Dual Credit	Scenario
Home High School to another Home High School	A	1050	A	1075	A			High school reporting a student they sent to another high school in their district.
Home High School to College	A	1050	A	1050	H-ED	COLL	Y	High school reporting dual credit for a student who received instruction at the college.
Home High School to College	A	1050	A	1050	H-ED	DIST	Y	High school reporting dual credit for a student who received instruction at the district.
Home High School to College	A	1050	A	1050	H-ED	ITV	Y	High school reporting dual credit for a student who received instruction via ITV from the college.

High school students being sent to another district are reported by the receiving district.

Below are the possible reporting scenarios:

Category	Reporting District Code	Reporting School Code	Sending District Code	Sending School Code	Receiving Coll/Dist Code	Dual Credit Site	Dual Credit	Scenario
Sent to another district	A	1050	B	1050	H-ED	COLL	Y	High school reporting dual credit for a student from another district. The student is receiving dual credit instruction at the college.
Sent to another district	A	1050	B	1050	H-ED	DIST	Y	High school reporting dual credit for a student from another district. The student is receiving dual credit instruction at receiving district.
Sent to another district	A	1050	B	1050	A	ITV		High school reporting a student which they provided ITV instruction for another district.
Sent to another district	A	1050	B	1050	B			High School reporting a student which they are providing instruction too from another district.

Note: Instructions below apply equally for area career education schools.

Student course data is reported by the area career center for all students that have been sent from a Missouri Public School and instruction has been provided too.

Below are the possible reporting scenarios:

Category	Reporting District Code	Reporting School Code	Sending District Code	Sending School Code	Receiving Coll/Dist Code	Dual Credit Site	Dual Credit	Scenario
High School to Area CC	A	1100	A	1050	A			Area career center reporting student sent from a high school in their district.
High School to Area CC	A	1100	B	1050	A			Area career center reporting student sent from a high school in another district.
High School to Area CC	A	1100	A	1050	HigherEd	ACC	Y	Area career center reporting a student sent from a high school in their district and receiving dual credit instruction the career center.
High School to Area CC	A	1100	B	1050	HigherEd	ACC	Y	Area career center reporting a student sent from a high school in another district and receiving dual credit instruction the career center.
High School to Area CC	A	1100	A	1050	HigherEd	COLL	Y	Area career center reporting dual credit for a student coming from the High School in their district and receiving dual credit instruction at a college.
High School to Area CC	A	1100	B	1050	HigherEd	COLL	Y	Area career center reporting dual credit for a student coming from the High School in another district and receiving dual credit instruction at a college.
High School to Area CC	A	1100	A	1050	HigherEd	ITV	Y	Area career center reporting dual credit for a student coming from the High School in their district and ITV from a college.
High School to Area CC	A	1100	B	1050	HigherEd	ITV	Y	Area career center reporting dual credit for a student coming from the High School in another district and ITV from a college.

Exhibit M4: October Cycle Educator/Assignment Primary Key

Educator Submission				Assignment Submission		
Educator Core Key		Educator School Key		Course Assignment Key		Student Assignment Key
EDC Current School Year	=	EDS Current School Year	=	CRS Current School Year	=	STA Current School Year
EDC Reporting District Code	=	EDS Reporting District Code	=	CRS Reporting District Code	=	STA Reporting District Code
EDC EDSSN	=	EDS EDSSN	=	CRS EDSSN	=	STA EDSSN
		EDS Reporting School Code	=	CRS Reporting School Code	=	STA Reporting School Code
		EDS CTE Program Type	=	CRS CTE Program Type	=	STA CTE Program Type
		EDS Position Code	=	CRS Position Code	=	STA Position Code
				CRS Assignment Number	=	STA Assignment Number
						STA State ID

Exhibit M5: Web Resources

Assessment Pre-Coding: <http://dese.mo.gov/MOSIS/precode.html>

Business Rules: <http://dese.mo.gov/MOSIS/FileLayout.html>

Code Sets: <http://dese.mo.gov/MOSIS/CodeSets.html>

Core Data Manual: <http://dese.mo.gov/divimprove/coredata/CDmanual.html>

Excel Templates: <http://dese.mo.gov/MOSIS/FileLayout.html>

File Layouts: <http://dese.mo.gov/MOSIS/FileLayout.html>

Frequently Asked Questions: www.dese.mo.gov/MOSIS

MOSIS Website: www.dese.mo.gov/MOSIS

Post Secondary Reporting: <http://dese.mo.gov/MOSIS/postsecondary.html>

Training: <http://dese.mo.gov/MOSIS/training.html>

Exhibit M6: Contact Information

August cycle

<u>Section</u>	<u>Screens</u>	<u>Telephone No.</u>	<u>FAX No.</u>
School Core Data	2, 3, 4, 8	573-526-5287	573-526-0651
School Finance	10, 10A	573-751-0357	573-526-6898
School Finance	2, 6, 16	573-751-0357	573-526-6898

October cycle

<u>Section</u>	<u>Screens</u>	<u>Telephone No.</u>	<u>FAX No.</u>
District LEP Census Data	2	573-526-3232	573-526-6698
School Core Data	16	573-526-5287	573-526-0651
School Finance	16	573-751-0357	573-526-6898
School Core Data	18, 20, 22	573-751-8271	573-526-0651
Career Education Finance	18, 20, 22	573-751-4383	573-526-4261
Administration & Accountability Services	18, 20, 22	573-751-3524	573-526-4261
Special Education Funds Management	20	573-751-0622	573-526-5946
Educator Recruitment & Retention	21	573-751-1668	573-526-3580
Gifted Education	25	573-751-2453	573-751-9434

December cycle

<u>Section</u>	<u>Screens</u>	<u>Telephone No.</u>	<u>FAX No.</u>
Special Education Data Coordination	11	573-751-7848	573-526-5946

February cycle

<u>Section</u>	<u>Screens</u>	<u>Telephone No.</u>	<u>FAX No.</u>
School Core Data	8	573-526-5287	573-526-0651
Special Education Data Coordination	8	573-526-0299	573-526-5946
Special Education Funds Management	15	573-751-0622	573-526-5946
Federal Financial Management	15	573-751-4420	573-526-6698
School Finance	15, 16, 35	573-751-0357	573-526-6898
Administration & Accountability Services	26, 27, 29	573-526-1820	573-526-4261

April Cycle

<u>Section</u>	<u>Screens</u>	<u>Telephone No.</u>	<u>FAX No.</u>
Instructional Technology	30, 31	573-751-8247	573-522-1134

June cycle

<u>Section</u>	<u>Screens</u>	<u>Telephone No.</u>	<u>FAX No.</u>
School Core Data	10, 10A, 14B, 24	573-751-8271	573-526-0651
Curriculum Services	7	573-526-4900	573-526-7861
Federal Programs	9	573-751-9437	573-522-1759
Special Education Data Coordination	9	573-526-0299	573-526-5946
Special Education Data Coordination	12	573-751-7848	573-526-5946
School Finance	14, 14A	573-751-0357	573-526-6898
School Core Data	13	573-526-5287	573-526-0651
Curriculum Services	17	573-751-0448	573-526-7861

General Questions

<u>Section</u>	<u>Telephone No.</u>	<u>FAX No.</u>
School Core Data	573-751-9060	573-526-0651
MOSIS	573-526-2572	573-751-1179

Exhibit M7: 2009-10 List of Code Sets

CODE SET NAME	CODE ORIGIN
APlus_Codes	
APlus_Correction_Codes	
APlus_Financial_Aid_Codes	
APlus_Hour_Type_Codes	
APlus_LessThanFull_Codes	
APlus_Semester_Codes	
ASMNT_Subject_Codes	
ASMNT_Test_Method_Codes	
ASMNT_Type_Codes	
Assignment_Grade_Level_Codes	
CIP_Codes	Core Data Manual Exhibit 30
CIP_Family_Codes	
County_Codes	Core Data Manual Exhibit 7
Course_Delivery_System_Codes	Core Data Manual Exhibit 15
Course_Program_Codes	Core Data Manual Exhibit 13
Course_Semester_Codes	
Course_Seq_Num_Codes	
CTE_Cluster_Codes	
CTE_Program_Codes	Core Data Manual Exhibit 9
CTE_Program_Type_Codes	
CTE_TSA_Testing_Codes	
DESE_College_Codes	
DESE_District_Codes	DESE School Directory
DESE_School_Codes	DESE School Directory
Disability_Codes	Core Data Manual Exhibit 18
Discipline_Length_Removed_Codes	
Discipline_Offense_Type_Codes	
Discipline_Removal_Codes	
Discipline_Weapon_Type_Codes	
Dual_Credit_Site_Codes	
Educator_Career_Ladder_Stages	
Educator_Highest_Degree	Core Data Manual Exhibit 8
Entry_Codes	
ESOL_Model_Codes	
Exit_Codes	
Fiscal_Agent_District_Codes	DESE School Directory
Followup_Placement_Relation_Codes	
Followup_Status_Codes	
Gender_Codes	

CODE SET NAME	CODE ORIGIN
GPAScale_Codes	
Homeless_Codes	
HS_CareerED_Codes	
ISO_Language_Codes	
K-8District_Codes	DESE School Directory
LEP_Codes	
LEP_ELL_Exit_Codes	
LEP_ELL_Exit_Test_Codes	
Lunch_Status_Codes	
Migrant_Codes	
PAP_Race_Ethnicity	
Period_Codes	
Perkins_RetentionLeft_Codes	
Perkins_Student_Type	
Physical_Fit_Assessment_Codes	
Position_Codes	Core Data Manual Exhibit 3
Race_Ethnicity_Codes	Core Data Manual Exhibit 2
Resident_Status_Codes	
School_Choice_Codes	
SPED_Placement_Codes	Core Data Manual Exhibit 19
SPED_Program_Exit_Codes	Core Data Manual Exhibit 20
State_Course_Codes	Core Data Manual Exhibit 10
Student_Grade_Level_Codes	
Supple_ED_Services_Codes	
Tested_Codes	
Yes_No	

Exhibit M8: 2009-10 Code Sets

Code Set	Code Name	Default Code	Code Definition
APlus_Codes	Yes	Y	Yes - Student is participating in A+ program.
APlus_Codes	No	N	No - Student is not participating in A+ program.
APlus_Codes	Complete	C	Complete - Student has completed the A+ program.
Aplus_Correction_Codes	Deficient Funds Received	D	Indicates the institution has not received adequate funding for the student in a previous semester.
Aplus_Correction_Codes	Excess Funds Received	E	Indicates the institution received more funding than required for the student in a previous semester during the current fiscal year.
Aplus_Correction_Codes	Added Student	A	Indicates the student was not on a prior semester's budget and needs to be added.
Aplus_Financial_Aid_Codes	Fully Funded	F	A student who has received all financial aid and no A+.
Aplus_Financial_Aid_Codes	Funding Pending	P	A student's FAFSA has not be processed or the student is targeted for verification.
Aplus_Financial_Aid_Codes	Not Funded	N	A student who receives A+.
Aplus_Hour_Type_Codes	Credit Hours	CR	Indicates that credit hours are being reported for the record.
Aplus_Hour_Type_Codes	Clock Hours	CL	Indicate that clock hours are being reported for the record.
Aplus_LessThanFull_Codes	Non-Degree Course	N	Non-Degree Course
Aplus_LessThanFull_Codes	Repeat Course	R	Repeat Course
Aplus_LessThanFull_Codes	Internship	T	Internship
Aplus_LessThanFull_Codes	ADA	A	ADA
Aplus_LessThanFull_Codes	All Available Hours	H	All Available Hours
Aplus_Semester_Codes	Summer Semester	S	The Summer semester in which a student is enrolled and taking classes eligible for A+ funding.
Aplus_Semester_Codes	Fall Semester	F	The Fall semester in which a student is enrolled and taking classes eligible for A+ funding.

Code Set	Code Name	Default Code	Code Definition
Aplus_Semester_Codes	Winter Semester	W	The Winter semester in which a student is enrolled and taking classes eligible for A+ funding.
ASMNT_Subject_Codes	Algebra I	ALGEB1	End of Course (EOC) assessment subject Algebra I
ASMNT_Subject_Codes	Algebra II	ALGEB2	End of Course (EOC) assessment subject Algebra II
ASMNT_Subject_Codes	English I	ENGLI1	End of Course (EOC) assessment subject English I
ASMNT_Subject_Codes	English II	ENGLI2	End of Course (EOC) assessment subject English II
ASMNT_Subject_Codes	Biology I	BIOLO1	End of Course (EOC) assessment subject Biology I
ASMNT_Subject_Codes	Geometry I	GEOME1	End of Course (EOC) assessment subject Geometry I
ASMNT_Subject_Codes	Integrated Math II	INTMA2	End of Course (EOC) assessment subject Integrated Math II
ASMNT_Subject_Codes	Integrated Math III	INTMA3	End of Course (EOC) assessment subject Integrated Math III
ASMNT_Subject_Codes	American Government I	AMGOV1	End of Course (EOC) assessment subject American Government I
ASMNT_Subject_Codes	American History I	AMHIS1	End of Course (EOC) assessment subject American History I
ASMNT_Test_Method_Codes	Pencil and Paper	PENPAP	Assessment is conducted using pencil and paper.
ASMNT_Test_Method_Codes	Online	ONLINE	Assessment is conducted using online testing.
ASMNT_Type_Codes	MAP Assessment	MAPSPR	The MAP (Missouri Assessment Program), is an assessment test designed to measure student progress in meeting the Show-Me Standards.
ASMNT_Type_Codes	End of Course (FALL)	EOCFAL	The Fall End of Course, is an assessment test designed to measure student progress in mastering identified subject areas.
ASMNT_Type_Codes	End of Course (Spring)	EOCSPR	The Spring End of Course, is an assessment test designed to measure student progress in mastering identified subject areas.

Code Set	Code Name	Default Code	Code Definition
ASMNT_Type_Codes	End of Course (Summer)	EOCSUM	The Summer End of Course, is an assessment test designed to measure student progress in mastering identified subject areas.
ASMNT_Type_Codes	LEP/ELL Testing	LEPELL	LEP/ELL Testing is an assessment to measure English language proficiency.
Assignment_Grade_Level_Codes	Infant/Toddler	IT	Birth to 2 years old
Assignment_Grade_Level_Codes	Three and Four Year Olds	PK	Three and Four Year Olds
Assignment_Grade_Level_Codes	Kindergarten	K	Kindergarten
Assignment_Grade_Level_Codes	Grade 1	01	Grade 1
Assignment_Grade_Level_Codes	Grade 2	02	Grade 2
Assignment_Grade_Level_Codes	Grade 3	03	Grade 3
Assignment_Grade_Level_Codes	Grade 4	04	Grade 4
Assignment_Grade_Level_Codes	Grade 5	05	Grade 5
Assignment_Grade_Level_Codes	Grade 6	06	Grade 6
Assignment_Grade_Level_Codes	Grade 7	07	Grade 7
Assignment_Grade_Level_Codes	Grade 8	08	Grade 8
Assignment_Grade_Level_Codes	Grade 9	09	Grade 9
Assignment_Grade_Level_Codes	Grade 10	10	Grade 10
Assignment_Grade_Level_Codes	Grade 11	11	Grade 11
Assignment_Grade_Level_Codes	Grade 12	12	Grade 12
Assignment_Grade_Level_Codes	High School	13	High School. Typically grades 9-12, but use also for non-teaching positions when 7-8 are in HS

Code Set	Code Name	Default Code	Code Definition
			building.
Assignment_Grade_Level_Codes	Junior High	14	Junior High (any combination that includes only grades 07-09)
Assignment_Grade_Level_Codes	Middle School	15	Middle School (any combo that includes only grades 04-08)
Assignment_Grade_Level_Codes	Elementary	16	Elementary (any combo that includes only grades K-08)
Assignment_Grade_Level_Codes	Any combo of K-12	17	Any combo of K-12 that includes a greater grade span than 13-16. Grade 17 is typically used for nurses, supers, etc and is usually reported in building 1000.
CIP_Family_Codes	Architecture and Related Services.	04	Architecture and Related Services.
CIP_Family_Codes	Personal and Culinary Services.	12	Personal and Culinary Services.
CIP_Family_Codes	Computer and Information Sciences and Support Services.	11	Computer and Information Sciences and Support Services.
CIP_Family_Codes	Communications Technologies/Technicians and Support Services.	10	Communications Technologies/Technicians and Support Services.
CIP_Family_Codes	Natural Resources and Conservation.	03	Natural Resources and Conservation.
CIP_Family_Codes	Communication, Journalism, and Related Programs.	09	Communication, Journalism, and Related Programs.
CIP_Family_Codes	Area, Ethnic, Cultural, and Gender Studies.	05	Area, Ethnic, Cultural, and Gender Studies.
CIP_Family_Codes	Personal Awareness and Self-Improvement.	37	Personal Awareness and Self-Improvement.
CIP_Family_Codes	Education.	13	Education.
CIP_Family_Codes	High School/Secondary Diplomas and Certificates.	53	High School/Secondary Diplomas and Certificates.
CIP_Family_Codes	Agriculture, Agriculture Operations, and Related Sciences.	01	Agriculture, Agriculture Operations, and Related Sciences.
CIP_Family_Codes	Agricultural Sciences.	02	Agricultural Sciences.
CIP_Family_Codes	Social Sciences.	45	Social Sciences.
CIP_Family_Codes	Construction Trades.	46	Construction Trades.
CIP_Family_Codes	Mechanic and Repair Technologies/Technicians.	47	Mechanic and Repair Technologies/Technicians.
CIP_Family_Codes	Precision Production.	48	Precision Production.

Code Set	Code Name	Default Code	Code Definition
CIP_Family_Codes	Transportation and Materials Moving.	49	Transportation and Materials Moving.
CIP_Family_Codes	Visual and Performing Arts.	50	Visual and Performing Arts.
CIP_Family_Codes	Health Professions and Related Clinical Sciences.	51	Health Professions and Related Clinical Sciences.
CIP_Family_Codes	Business, Management, Marketing, and Related Support Services.	52	Business, Management, Marketing, and Related Support Services.
CIP_Family_Codes	Public Administration and Social Service Professions.	44	Public Administration and Social Service Professions.
CIP_Family_Codes	History (new)	54	History (new)
CIP_Family_Codes	Programs for Series 53.	53	Programs for Series 53.
CIP_Family_Codes	Leisure and Recreational Activities.	36	Leisure and Recreational Activities.
CIP_Family_Codes	Interpersonal and Social Skills.	35	Interpersonal and Social Skills.
CIP_Family_Codes	Health-related Knowledge and Skills.	34	Health-related Knowledge and Skills.
CIP_Family_Codes	Citizenship Activities.	33	Citizenship Activities.
CIP_Family_Codes	Basic Skills.	32	Basic Skills.
CIP_Family_Codes	Reserve Officer Training Corps (JROTC, ROTC).	28	Reserve Officer Training Corps (JROTC, ROTC).
CIP_Family_Codes	Technology Education/Industrial Arts.	21	Technology Education/Industrial Arts.
CIP_Family_Codes	Residency Programs.	60	Residency Programs.
CIP_Family_Codes	Engineering.	14	Engineering.
CIP_Family_Codes	Programs for Series 21.	21	Programs for Series 21.
CIP_Family_Codes	Library Science.	25	Library Science.
CIP_Family_Codes	Biological and Biomedical Sciences.	26	Biological and Biomedical Sciences.
CIP_Family_Codes	Mathematics and Statistics.	27	Mathematics and Statistics.
CIP_Family_Codes	Programs for Series 28.	28	Programs for Series 28.
CIP_Family_Codes	Programs for Series 55 (French/Canadian Language and Literature/Letters)	55	Programs for Series 55 (French/Canadian Language and Literature/letters) are located in appendix a.
CIP_Family_Codes	English Language and Literature/Letters.	23	English Language and Literature/Letters.
CIP_Family_Codes	Engineering Technologies/Technicians.	15	Engineering Technologies/Technicians.
CIP_Family_Codes	Foreign languages, literatures,	16	Foreign languages, literatures,

Code Set	Code Name	Default Code	Code Definition
	and Linguistics.		and Linguistics.
CIP_Family_Codes	Liberal Arts and Sciences, General Studies and Humanities.	24	Liberal Arts and Sciences, General Studies and Humanities.
CIP_Family_Codes	Military Technologies.	29	Military Technologies.
CIP_Family_Codes	Legal Professions and Studies.	22	Legal Professions and Studies.
CIP_Family_Codes	Security and Protective Services.	43	Security and Protective Services.
CIP_Family_Codes	Multi/Interdisciplinary Studies.	30	Multi/Interdisciplinary Studies.
CIP_Family_Codes	Parks, Recreation, Leisure, and Fitness Studies.	31	Parks, Recreation, Leisure, and Fitness Studies.
CIP_Family_Codes	Philosophy and Religious Studies.	38	Philosophy and Religious Studies.
CIP_Family_Codes	Theology and Religious Vocations.	39	Theology and Religious Vocations.
CIP_Family_Codes	Physical Sciences.	40	Physical Sciences.
CIP_Family_Codes	Science Technologies/Technicians.	41	Science Technologies/Technicians.
CIP_Family_Codes	Psychology.	42	Psychology.
CIP_Family_Codes	Family and Consumer Sciences/Human Sciences.	19	Family and Consumer Sciences/Human Sciences.
Course_Delivery_System_Codes	Educational Resource Teacher	A	Educational Resource Teacher
Course_Delivery_System_Codes	After School, Every Day-School Age Child Care	AE	After School, Every Day (School Age Child Care)
Course_Delivery_System_Codes	Advanced Placement	AP	Advanced Placement
Course_Delivery_System_Codes	After School, Some Days-School Age Child Care	AS	After School, Some Days (School Age Child Care)
Course_Delivery_System_Codes	Before School, Every Day-School Age Child Care	BE	Before School, Every Day (School Age Child Care)
Course_Delivery_System_Codes	Before School, Some Days-School Age Child Care	BS	Before School, Some Days (School Age Child Care)
Course_Delivery_System_Codes	Resource Classroom	C	Resource Classroom (includes pulling out students from their regular classroom for supplemental instruction). Do not use for Special Education Personnel.
Course_Delivery_System_Codes	Computer-based Instruction, lab setting	CL	Computer-based Instruction in a lab setting.

Code Set	Code Name	Default Code	Code Definition
Course_Delivery_System_Codes	Co-teaching	CO	Co-teaching, time during which two fully certificated teachers in the general education classroom (one general education teacher and one special education teacher) work together to provide instruction to students. Examples: Class within a class, team teaching, blended early childhood program.
Course_Delivery_System_Codes	Delinquent Institution	DI	Delinquent Institution - Instructional Services
Course_Delivery_System_Codes	Embedded Credit	EC	Embedded Credit
Course_Delivery_System_Codes	Early Literacy	EL	Early Literacy (K-2 program associated with Reading Recovery)
Course_Delivery_System_Codes	Self-Contained Classroom	G	Self-Contained Classroom. Do not use for Special Education Personnel
Course_Delivery_System_Codes	Before-or After-School Services	H	Before-or After-School Services (including Early Childhood Special Education, MPP and Block Grant Early Childhood Program)
Course_Delivery_System_Codes	International Baccalaureate	IB	International Baccalaureate
Course_Delivery_System_Codes	Instructional Coach	IC	Instructional Coach
Course_Delivery_System_Codes	Individual/Small Group	IG	Individual/Small Group-time during which a special education teacher provides instruction to a single special education student or a small group of special education students on a resource basis. Instruction could be in the general education classroom or in a setting removed from the general education classroom. Examples: Itinerant models and ECSE itinerant teachers, both traveling and school-based,

Code Set	Code Name	Default Code	Code Definition
			speech/language pathology, resource rooms.
Course_Delivery_System_Codes	Career Education Special Needs -Disabled	J	Career Education Special Needs - Disabled
Course_Delivery_System_Codes	Career Education Special Needs - Disabled, Before-or After-School Services	JH	Career Education Special Needs - Disabled, Before-or After-School Services
Course_Delivery_System_Codes	Career Education Special Needs-Disadvantaged	K	Career Education Special Needs-Disadvantaged
Course_Delivery_System_Codes	Career Education Special Needs-Disadvantaged, Before-or After-School Services	KH	Career Education Special Needs-Disadvantaged, Before-or After-School Services
Course_Delivery_System_Codes	Parent Educator-Direct Services	L	Parent Educator-Direct Services
Course_Delivery_System_Codes	Parent Educator-Direct Services, Before- or After-School	LH	Parent Educator-Direct Services, Before- or After-School
Course_Delivery_System_Codes	Low Incidence Self-Contained	LI	Low Incidence Self-Contained - Time during which a special education teacher is responsible for the content of and provision of instruction to special education students in a setting primarily designed for low incidence disability categories, including multiple disabilities; deaf/blind; autism; physical, other health, visual or hearing impairments. See the Missouri State Plan for Special Education, Section IX, Class Size and Caseloads for more information.
Course_Delivery_System_Codes	Parent Educator-Contract with Another District	M	Parent Educator-Contract with Another District
Course_Delivery_System_Codes	Parent Educator-Contract with Another District, Before- or After-School Services	MH	Parent Educator-Contract with Another District, Before- or After-School Services
Course_Delivery_System_Codes	Parent Educator-Contract with Another Agency	N	Parent Educator-Contract with Another Agency
Course_Delivery_System_Codes	Parent Educator-Contract with Another Agency, Before- or After-School Services	NH	Parent Educator-Contract with Another Agency, Before or After-School Services
Course_Delivery_System_Codes	Neglected Institution-	NI	Neglected Institution-

Code Set	Code Name	Default Code	Code Definition
des	Instructional Services		Instructional Services
Course_Delivery_System_Codes	Personal Assistant-Special Education One-on-One Aide	PA	Personal Assistant-Special Education One-on-One Aide
Course_Delivery_System_Codes	Push-in Instructional Method	PI	Push-in Instructional Method
Course_Delivery_System_Codes	Reading Recovery	RR	Reading Recovery
Course_Delivery_System_Codes	Reading Recovery Teacher Leader	RT	Reading Recovery Teacher Leader
Course_Delivery_System_Codes	Electronic Media-Satellite	S	Electronic Media-Satellite
Course_Delivery_System_Codes	Self-Contained	SC	Self-Contained - Time during which a special education teacher is responsible for the content of and provision of instruction to special education students in a setting removed from the general education classroom. For ECSE, this would include reverse mainstream models. Example: Departmentalized instruction in a specific content area such as mathematics.
Course_Delivery_System_Codes	School Resource Officer	SO	School Resource Officer
Course_Delivery_System_Codes	Team Teaching Member 1	1	Team Teaching Member 1 (Team teaching identifies teachers cooperating in a joint instructional project within the same subject and group of students. Each team should be identified by a number and each teacher's assignment for that team project must be identified by the same team number. Indicate the team leader by the letter "T" preceding the team number in the delivery system. For example, the leader of Team 1 within a building would be designated by a delivery system of "T1" and the other members

Code Set	Code Name	Default Code	Code Definition
			of that team would be shown with a "1" in the delivery system. Report the total class enrollment for the team leader, and leave the enrollment blank for other teachers on the team. Team teaching delivery system codes are not to be used for special education teachers.)
Course_Delivery_System_Codes	Team Teaching Member 2	2	Team Teaching Member 2 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 3	3	Team Teaching Member 3 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 4	4	Team Teaching Member 4 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 5	5	Team Teaching Member 5 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 6	6	Team Teaching Member 6 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 7	7	Team Teaching Member 7 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 8	8	Team Teaching Member 8 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Member 9	9	Team Teaching Member 9 (See definition for Team Teaching 1).
Course_Delivery_System_Codes	Team Teaching Leader 1	T1	Team Teaching Leader 1 (Team teaching identifies teachers cooperating in a joint instructional project within the same subject and group of students. Each team should be identified by a number and each teacher's assignment for that team project must be identified by the same team number. Indicate the team leader by the letter "T" preceding the team number in the delivery system. For example, the leader of Team 1 within a building would be designated by a delivery system of "T1" and the other members of that team would be shown

Code Set	Code Name	Default Code	Code Definition
			with a "1" in the delivery system. Report the total class enrollment for the team leader, and leave the enrollment blank for other teachers on the team. Team teaching delivery system codes are not to be used for special education teachers.)
Course_Delivery_System_Codes	Team Teaching Leader 2	T2	Team Teaching Leader 2 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 3	T3	Team Teaching Leader 3 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 4	T4	Team Teaching Leader 4 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 5	T5	Team Teaching Leader 5 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 6	T6	Team Teaching Leader 6 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 7	T7	Team Teaching Leader 7 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 8	T8	Team Teaching Leader 8 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Team Teaching Leader 9	T9	Team Teaching Leader 9 (See definition for Team Teaching Leader 1).
Course_Delivery_System_Codes	Combined Classes 0	C0	Combined Classes 0 (Combined classes are situations where students of two or more different subjects or course sequence levels (or grade levels for self-contained elementary classes) are taught during the same time period by the same teacher. Indicate which classes are combined by entering "C0" in the delivery system for each

Code Set	Code Name	Default Code	Code Definition
			class combined during that time period. (If another group of classes taught by the same teacher is also combined, enter "C1" for each of those classes, etc.) The minutes per week for that class period should be divided by the number of classes being combined. For example, French 2 and French 3 taught together during a 250-minute class period are shown as two separate assignments with a delivery system of "C1" and 125 minutes per week for each class. Combined classes taught at an area career center must follow the semester reporting requirements if the school breaks class reporting out by semester. See Exhibit 27 for more information on how to report.)
Course_Delivery_System_Codes	Combined Classes 1	C1	Combined Classes 1 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 2	C2	Combined Classes 2 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 3	C3	Combined Classes 3 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 4	C4	Combined Classes 4 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 5	C5	Combined Classes 5 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 6	C6	Combined Classes 6 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 7	C7	Combined Classes 7 (See definition for Combined classes 0).

Code Set	Code Name	Default Code	Code Definition
Course_Delivery_System_Codes	Combined Classes 8	C8	Combined Classes 8 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Combined Classes 9	C9	Combined Classes 9 (See definition for Combined classes 0).
Course_Delivery_System_Codes	Structured ESOL Immersion	SE	
Course_Delivery_System_Codes	Content Based ESOL	CB	
Course_Delivery_System_Codes	Pull Out ESOL	PO	
Course_Delivery_System_Codes	Bilingual Immersion	BL	
Course_Delivery_System_Codes	Two-way Developmental Programs	TD	
Course_Delivery_System_Codes	Early and Late Exit Programs	LE	
Course_Delivery_System_Codes	Sheltered Classrooms	SH	
Course_Delivery_System_Codes	Newcomer Centers	NW	
Course_Delivery_System_Codes	Instruction incorporates student's native language	NL	
Course_Delivery_System_Codes	Virtual Combined Classes 0	S0	Virtual Combined Classes 0 (Virtual Combined classes are situations where students using virtual education resources that are studying two or more different subjects or course sequence levels (or grade levels for self-contained elementary classes) are supervised during the same time period by the same teacher. Indicate which classes are combined by entering "S1" in the delivery system for each class combined during that time period. (If another group of classes supervised by the same teacher is also combined, enter "S2" for each of those classes, etc.) The

Code Set	Code Name	Default Code	Code Definition
			minutes per week for that class period should be divided by the number of classes being combined. For example, French 2 and French 3 taught together during a 250-minute class period are shown as two separate assignments with a delivery system of "S1" and 125 minutes per week for each class.
Course_Delivery_System_Codes	Virtual Combined Classes 1	S1	Virtual Combined Classes 1 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 2	S2	Virtual Combined Classes 2 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 3	S3	Virtual Combined Classes 3 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 4	S4	Virtual Combined Classes 4 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 5	S5	Virtual Combined Classes 5 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 6	S6	Virtual Combined Classes 6 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 7	S7	Virtual Combined Classes 7 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 8	S8	Virtual Combined Classes 8 (See definition for Virtual Combined classes 0).
Course_Delivery_System_Codes	Virtual Combined Classes 9	S9	Virtual Combined Classes 9 (See definition for Virtual Combined classes 0).
Course_Program_Codes	Nonfunded	00	Nonfunded (For use when Career Education, Gifted, and Remedial Programs are provided by the district but are not state and federal assisted and with general and pre-career

Code Set	Code Name	Default Code	Code Definition
			education Family and Consumer Sciences classes.)
Course_Program_Codes	Career Education	01	Career Education (populated/system displayed on save)
Course_Program_Codes	Career Education Special Needs	02	Career Education Special Needs (Disadvantaged and Handicapped)
Course_Program_Codes	Title I.A-NCLB	03	Title I.A-NCLB
Course_Program_Codes	Title I.C-NCLB	04	Title I.C-NCLB (Migrant Program)
Course_Program_Codes	Title V-NCLB	05	Title V-NCLB
Course_Program_Codes	Special Education -K-12 and Early Childhood Special Education age 5K and 6	06	Special Education -K-12 and Early Childhood Special Education age 5K (kindergarten eligible) and 6
Course_Program_Codes	Early Childhood/Parent Education	07	Early Childhood/Parent Education (Early Childhood Development Act)
Course_Program_Codes	Gifted	08	Gifted (use course code 990808)
Course_Program_Codes	Special Education services provided to other districts	09	Special Education (fiscal agent) services provided to other districts
Course_Program_Codes	Title IV-NCLB	10	Title IV-NCLB
Course_Program_Codes	Safe Schools Educational Services Grant	11	Safe Schools Educational Services Grant (State)
Course_Program_Codes	Homeless	14	Homeless
Course_Program_Codes	Remedial Reading, Reading Recovery, Early Literacy Learning-Paid with District Funds	15	Remedial Reading, Reading Recovery, Early Literacy Learning-HB474 Reading Programs (Remedial Reading) - Paid with District Funds
Course_Program_Codes	Juvenile Detention Center	16	Juvenile Detention Center
Course_Program_Codes	Early Childhood Special Education-3 and 4-year olds	17	Early Childhood Special Education-3 and 4-year olds (and 5 Pre-K)
Course_Program_Codes	Special Education services provided by another district/co-op	19	Special Education (participating district) services provided by another district/co-op
Course_Program_Codes	Title II.A-NCLB	20	Title II.A-NCLB
Course_Program_Codes	Federal Programs Administrative Pool	21	Federal Programs Administrative Pool

Code Set	Code Name	Default Code	Code Definition
Course_Program_Codes	Reading First	22	Reading First
Course_Program_Codes	Extended Day Child Care Program	24	Extended Day Child Care Program (EDCCP)
Course_Program_Codes	Child Care Development Fund	25	Child Care Development Fund (CCDF)
Course_Program_Codes	21st Century Community Learning Centers	26	21st Century Community Learning Centers (21st CCLC)
Course_Program_Codes	Missouri Preschool Projects	27	Missouri Preschool Projects
Course_Program_Codes	Title II.D-NCLB	28	Title II.D-NCLB
Course_Program_Codes	Title III-NCLB	29	Title III-NCLB
Course_Program_Codes	Title VI Part B, Subpart 1-Small, Rural School Achievement Program-NCLB	30	Title VI Part B, Subpart 1-Small, Rural School Achievement Program-NCLB (REAP)
Course_Program_Codes	Title VI Part B, Subpart 2-Rural and Low-Income School Program-NCLB	31	Title VI Part B, Subpart 2-Rural and Low-Income School Program-NCLB
Course_Program_Codes	Even Start	32	Even Start
Course_Program_Codes	Comprehensive School Reform	33	Comprehensive School Reform
Course_Program_Codes	Charter Schools	34	Charter Schools (Federally Funded)
Course_Program_Codes	MO Option Program	35	MO Option Program
Course_Program_Codes	Refugee Children School Impact Program	36	Refugee Children School Impact Program
Course_Semester_Codes	Full Year	0	Full Year
Course_Semester_Codes	First Semester	1	First Semester
Course_Semester_Codes	Second Semester	2	Second Semester
Course_Semester_Codes	Third Semester	3	Third Semester
Course_Seq_Num_Codes	Level 0	0	Level 0 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.
Course_Seq_Num_Codes	Level 1	1	Level 1 - Sequence Number is a

Code Set	Code Name	Default Code	Code Definition
			<p>number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 2	2	<p>Level 2 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 3	3	<p>Level 3 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a</p>

Code Set	Code Name	Default Code	Code Definition
			<p>course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 4	4	<p>Level 4 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 5	5	<p>Level 5 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the</p>

Code Set	Code Name	Default Code	Code Definition
			<p>district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 6	6	<p>Level 6 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 7	7	<p>Level 7 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one</p>

Code Set	Code Name	Default Code	Code Definition
			level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".
Course_Seq_Num_Codes	Level 8	8	<p>Level 8 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
Course_Seq_Num_Codes	Level 9	9	<p>Level 9 - Sequence Number is a number 0 through 9 (not Roman numeral) which identifies courses taught at more than one level (for example, Language Arts 1, 2, 3; Algebra 1, 2.) If a course is offered at more than one level, it is essential that the proper sequence number be entered for each course to receive proper credit on the district's resource and performance reports.</p> <p>A sequence level of "1" need not be used unless more than one level of that course is taught. If only one level of course content is offered, SEQ may be left as "0".</p>
CTE_Cluster_Codes	Agriculture, Food & Natural	01	Planning, managing, and

Code Set	Code Name	Default Code	Code Definition
	Resource		performing agricultural production and horticulture and landscaping services, and related professional and technical services, mining and extraction operations, and managing and conserving natural resources and related environmental services.
CTE_Cluster_Codes	Architecture & Construction	02	Designing, planning, managing, building, and maintaining physical structures and the larger built environment including roadways.
CTE_Cluster_Codes	Arts/ A/V Technology & Communication	03	Designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services.
CTE_Cluster_Codes	Business & Administrative	04	Planning, managing, and providing administrative support, information processing, accounting, and human resource management.
CTE_Cluster_Codes	Education & Training	05	Planning, managing, and providing education and training services, and related learning support services including assessment and library and information services.
CTE_Cluster_Codes	Finance & Insurance	06	Planning, managing, and providing banking, investment, financial planning, and insurance services.
CTE_Cluster_Codes	Government & Public Administration	07	Planning, managing, and providing government legislative and administrative and regulatory services and related general purpose government services at the federal, state, and local levels.
CTE_Cluster_Codes	Health Science	08	Planning, managing, and providing diagnostic,

Code Set	Code Name	Default Code	Code Definition
			therapeutic, and information and environmental services in health care.
CTE_Cluster_Codes	Hospitality & Tourism	09	Planning, managing, and providing lodging, food, recreation, convention and tourism, and related planning and support services such as travel-related services.
CTE_Cluster_Codes	Human Service	10	Planning, managing, and providing human services including social and related community services.
CTE_Cluster_Codes	Information Technology	11	Designing, developing, managing, and operating communication and information technology systems, networks, and related hardware and software for telecommunications and computing services.
CTE_Cluster_Codes	Law & Public Safety	12	Planning, managing, and providing judicial, legal, and protective services including professional and technical support services in the fire protection and criminal justice system.
CTE_Cluster_Codes	Manufacturing	13	Planning, managing, and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance and manufacturing/process engineering.
CTE_Cluster_Codes	Marketing Sales & Service	14	Planning, managing, and performing wholesaling and retailed marketing and distribution support services including merchandise/product management and promotion.

Code Set	Code Name	Default Code	Code Definition
CTE_Cluster_Codes	Scientific Research/Engineering	15	Planning, managing, and providing scientific research and professional and technical services (physical/engineering and social) including laboratory and testing services, and research and development services.
CTE_Cluster_Codes	Transportation, Distribution, & Logistics	16	Planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance.
CTE_Program_Codes	AGRICULTURE (REG-SEC)	0104	AGRICULTURE Regular, Secondary (REG-SEC)
CTE_Program_Codes	POST SECONDARY AGRICULTURE (REG-PS)	0107	POST SECONDARY AGRICULTURE Regular, Postsecondary (REG-PS)
CTE_Program_Codes	ADULT AGRICULTURE (REG-A)	0110	ADULT AGRICULTURE Regular, Adult (REG-A)
CTE_Program_Codes	BUSINESS (REG-SEC)	0204	BUSINESS Regular, Secondary (REG-SEC)
CTE_Program_Codes	POST SECONDARY BUSINESS	0207	POST SECONDARY BUSINESS Regular, Postsecondary (REG-PS)
CTE_Program_Codes	ADULT BUSINESS	0210	ADULT BUSINESS Regular, Adult (REG-A)
CTE_Program_Codes	COE/CIE	0304	COE/CIE Regular, Secondary (REG-SEC)
CTE_Program_Codes	MARKETING	0404	MARKETING Regular, Secondary (REG-SEC)
CTE_Program_Codes	POST SECONDARY MARKETING	0407	POST SECONDARY MARKETING Regular, Postsecondary (REG-PS)
CTE_Program_Codes	ADULT MARKETING	0410	ADULT MARKETING Regular, Adult (REG-A)
CTE_Program_Codes	HEALTH	0504	HEALTH Regular, Secondary (REG-SEC)
CTE_Program_Codes	POST SECONDARY HEALTH	0507	POST SECONDARY HEALTH

Code Set	Code Name	Default Code	Code Definition
			Regular, Postsecondary (REG-PS)
CTE_Program_Codes	ADULT HEALTH	0510	ADULT HEALTH Regular, Adult (REG-A)
CTE_Program_Codes	CON FAMILY AND CONSUMER SCIENCES	0604	CON FAMILY AND CONSUMER SCIENCES Regular, Secondary (REG-SEC)
CTE_Program_Codes	CON FAMILY AND CONSUMER SCIENCES	0607	CON FAMILY AND CONSUMER SCIENCES Regular, Postsecondary (REG-PS)
CTE_Program_Codes	CON FAMILY AND CONSUMER SCIENCES	0610	CON FAMILY AND CONSUMER SCIENCES Adult (REG-A)
CTE_Program_Codes	OC FAMILY AND CONSUMER SCIENCES	0704	OC FAMILY AND CONSUMER SCIENCES Regular, Secondary (REG-SEC)
CTE_Program_Codes	POST SECONDARY OC FAM AND CONSUMER SCI	0707	POST SECONDARY OC FAM AND CONSUMER SCI Regular, Postsecondary (REG-PS)
CTE_Program_Codes	ADULT OC FAMILY AND CONSUMER SCIENCES	0710	ADULT OC FAMILY AND CONSUMER SCIENCES Regular, Adult (REG-A)
CTE_Program_Codes	TRADE AND INDUSTRIAL EDUCATION	0804	TRADE AND INDUSTRIAL EDUCATION Regular, Secondary (REG-SEC)
CTE_Program_Codes	POST SECONDARY TRADE AND INDUSTRIAL ED	0807	POST SECONDARY TRADE AND INDUSTRIAL ED Regular, Postsecondary (REG-PS)
CTE_Program_Codes	ADULT TRADE AND INDUSTRIAL EDUCATION	0810	ADULT TRADE AND INDUSTRIAL EDUCATION Regular, Adult (REG-A)
CTE_Program_Codes	GUIDANCE SERVICES	0904	GUIDANCE SERVICES Regular, Secondary (REG-SEC)
CTE_Program_Codes	PROJECT LEAD THE WAY	1004	PROJECT LEAD THE WAY Regular, Secondary (REG-SEC)
CTE_Program_Codes	ANCILLARY SERVICES	1104	ANCILLARY SERVICES Regular, Secondary (REG-SEC)
CTE_Program_Codes	ASSISTANT DIRECTOR	1204	ASSISTANT DIRECTOR Regular, Secondary (REG-SEC)
CTE_Program_Codes	SPECIAL NEEDS	2204	SPECIAL NEEDS Regular, Secondary (REG-SEC)
CTE_Program_Codes	VOCATIONAL PREP	2404	VOCATIONAL PREP Regular, Secondary (REG-SEC)

Code Set	Code Name	Default Code	Code Definition
CTE_Program_Type_Codes	Agricultural Ed.	0104	Agricultural Ed. (AGR)
CTE_Program_Type_Codes	Business Ed.	0204	Business Ed. (BOE)
CTE_Program_Type_Codes	Cooperative Ed.	0304	Cooperative Ed. (COE)
CTE_Program_Type_Codes	Marketing Ed.	0404	Marketing Ed. (MDE)
CTE_Program_Type_Codes	Health Sciences	0504	Health Sciences (HEA)
CTE_Program_Type_Codes	Family (Consumer)	0604	Family (Consumer) (FCS)
CTE_Program_Type_Codes	Family Consumer (Occupational)	0704	Family Consumer (Occupational) (OFCS)
CTE_Program_Type_Codes	Trade and Industrial Ed.	0804	Trade and Industrial Ed. (VIE)
CTE_Program_Type_Codes	Guidance Services	0904	Guidance Services (GUI)
CTE_Program_Type_Codes	Project Lead the Way	1004	Project Lead the Way (PLTW)
CTE_Program_Type_Codes	Ancillary Services	1104	Ancillary Services (ANC)
CTE_Program_Type_Codes	Career Ed. Area Career Center	1204	Career Ed. Area Career Center (AD)
CTE_Program_Type_Codes	Career Ed. Special Needs	2204	Career Ed. Special Needs (DIS/SN)
CTE_Program_Type_Codes	Career Ed. Preparation	2404	Career Ed. Preparation (VP/SN)
CTE_TSA_Testing_Codes	Passed Test	PT	Student passed the Technical Skills Assessment.
CTE_TSA_Testing_Codes	Failed Test	FT	Student failed to pass the Technical Skills Assessment.
CTE_TSA_Testing_Codes	Not Tested	NT	Student is eligible for Technical Skills Attainment and an assessment was available, but the student did not take the assessment.
CTE_TSA_Testing_Codes	Not Available	NA	Student is eligible for Technical Skills Attainment, but an assessment was not made available.
CTE_TSA_Testing_Codes	Not Eligible	NE	Student is not eligible for Career Education Technical Skills Attainment.
CTE_TSA_Testing_Codes	Pending Results	PR	Student has taken Technical Skills Assessment however, the results are not known yet.
Disability_Codes	NONE	00	Student does not have an IEP.
Disability_Codes	MENTAL RETARDATION	01	Mental Retardation. Refers to significantly sub average general intellectual functioning existing concurrently with deficits in

Code Set	Code Name	Default Code	Code Definition
			adaptive behavior manifested during the developmental period that adversely affects a child's educational performance.
Disability_Codes	EMOTIONALLY DISTURBED	02	Emotional Disturbance. Refers to a condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree that adversely affects a child's educational performance: (a) Difficulties in learning that cannot be explained by cultural, intellectual, sensory or other health factors; (b) Difficulties in building or maintaining satisfactory interpersonal relationships with peers, parents and teachers; (c) General pervasive mood of unhappiness or depression; (d) A tendency to develop physical symptoms, pains or fears associated with personal or social problems; (e) Inappropriate types of behavior or feelings under normal circumstances.
Disability_Codes	ORTHOPEDICALLY IMPAIRED	04	Orthopedic Impairment. Refers to a severe orthopedic impairment that adversely affects a child's educational performance. The term includes impairments caused by congenital anomaly (e.g., club foot, absence of some member, etc.), impairments caused by disease (poliomyelitis, bone tuberculosis, etc.) and impairments from other causes (e.g., cerebral palsy, amputations and fractures or burns that cause contractures).
Disability_Codes	VISUAL IMPAIRMENT	06	Visual Impairment. Refers to impairment in vision, including

Code Set	Code Name	Default Code	Code Definition
			blindness, that even with correction, adversely affects a child's educational performance. The visual impairment involves partial sight, whereby visual acuity has been determined to be 20/70 to 20/200 in the better eye with best correction by glasses, or blindness, whereby visual acuity has been determined to be 20/200 or less in the better eye with best correction by glasses or the visual field measures 20 degrees or less.
Disability_Codes	HEARING IMPAIRMENT	08	Hearing Impairment. Refers to impairment in hearing, including deafness, which adversely affects a child's educational performance. The hearing impairment involves permanent or fluctuating impairments to hearing, or deafness, whereby the impairment is so severe that the child is impaired in processing linguistic information through hearing, with or without amplification.
Disability_Codes	LEARNING DISABILITIES	09	Specific Learning Disabilities. Refers to a disorder in one or more of the basic psychological processes involved in understanding or in using language, spoken or written, which may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or do mathematical calculations. The term includes such conditions as perceptual disabilities, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia. The term does not include children who have learning problems,

Code Set	Code Name	Default Code	Code Definition
			which are primarily the result of visual, hearing or motor disabilities; mental retardation; emotional disturbance; or environmental, cultural or economic disadvantage.
Disability_Codes	OTHER HEALTH IMPAIRED	10	Other Health Impairment. Refers to having limited strength, vitality or alertness, including a heightened alertness to environmental stimuli, that results in limited alertness with respect to the educational environment that is due to chronic or acute health problems, such as asthma, attention deficit disorder or attention deficit hyperactivity disorder, diabetes, epilepsy, a heart condition, hemophilia, lead poisoning, leukemia, nephritis, rheumatic fever, and sickle cell anemia, and adversely affects a child's educational performance.
Disability_Codes	DEAF-BLIND	11	Deaf and Blindness. Refers to sensory impairments occurring in combination with each other. The combination of these visual and hearing impairments causes significant educational problems.
Disability_Codes	MULTIDISABLED	12	Multiple Disabilities. Refers to concomitant impairments (such as mental retardation-blindness, mental retardation-orthopedic impairment, etc.), the combination of which causes such severe educational needs that they cannot be accommodated in special education programs solely for one of the impairments. The term does not include deaf/blindness.

Code Set	Code Name	Default Code	Code Definition
Disability_Codes	AUTISM	13	Autism. Refers to a developmental disability significantly affecting verbal or nonverbal communication and social interaction, generally evident before age 3, which adversely affects a child's educational performance. Other characteristics often associated with autism are engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines, and unusual responses to sensory experiences. The term does not apply if a child's educational performance is adversely affected primarily because the child has an emotional disability as defined in the document.
Disability_Codes	TRAUMATIC BRAIN INJURY	14	Traumatic Brain Injury. Refers to an acquired injury to the brain caused by an external physical force, resulting in total or partial functional disability or psychosocial impairment, or both, that adversely affects a child's educational performance. The term includes open or closed head injuries resulting in impairments in one or more areas, such as, cognition, language, memory, attention, reasoning, abstract thinking, judgment, problem solving, sensory, perceptual and motor abilities, psychological behavior, physical functions, information processing and speech. The term does not include brain injuries that are congenital or degenerative or to brain injuries induced by birth trauma.

Code Set	Code Name	Default Code	Code Definition
Disability_Codes	YOUNG CHILDHOOD W/DEV. DELAY	16	Young Child with a Developmental Delay. Refers to a child initially identified ages 3 through 5 who is experiencing developmental delay, as measured by appropriate diagnostic instruments and procedures, in one or more of the following areas: physical development, cognitive development, communication development, social or emotional development or adaptive development and who needs special education and related services.
Disability_Codes	LANGUAGE IMPAIRMENT	17	Language Impairment. A communication disorder consisting of inappropriate use in any of the structures of language (e.g., morphology, syntax, semantics, and pragmatics) which adversely affects educational performance.
Disability_Codes	SPEECH IMPAIRMENT	18	Speech Impairment. A sound system disorder which includes articulation and/or phonology exhibited as a delay of correct sound production which adversely affects educational performance. This category also includes fluency disorders that are exhibited through one or more symptomatic behaviors of dysfluency (repetitions, prolongations, blockages or hesitations) which adversely affects educational performance and voice disorders that are exhibited through deviations in one or more of the parameters of voice (pitch, quality or volume) which adversely affects educational performance.

Code Set	Code Name	Default Code	Code Definition
Discipline_Length_Removed_Codes	1 Day	1	1 Day. Report each removal of ½ day up to 1 full day.
Discipline_Length_Removed_Codes	2 consecutive days	2	2 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	3 consecutive days	3	3 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	4 consecutive days	4	4 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	5 consecutive days	5	5 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	6 consecutive days	6	6 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	7 consecutive days	7	7 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	8 consecutive days	8	8 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	9 consecutive days	9	9 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	10 consecutive days	10	10 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	11-45 consecutive days	11+	11-45 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	46-89 consecutive days	46+	46-89 Consecutive Days. Report each removal.
Discipline_Length_Removed_Codes	90+ consecutive days less than 1 year	90+	90+ Days, Consecutively, but less than one year. Report each removal.
Discipline_Length_Removed_Codes	One Year	1yr	One (1) Year. Report each removal.
Discipline_Offense_Type_Codes	Alcohol	A	Alcohol. Use, possession, sale, or solicitation of intoxicating alcoholic beverages.
Discipline_Offense_Type_Codes	Drugs	D	Drug. Use, possession, sale or solicitation of drugs. A list of drugs is identified in (21 U.S.C. § 812). Does not include alcohol or tobacco.
Discipline_Offense_Type_Codes	Tobacco	T	Tobacco. Use, possession, sale, or solicitation of tobacco.
Discipline_Offense_Type_Codes	Violent Act With Injury	V	Violent Act. An act resulting in a serious bodily injury that

Code Set	Code Name	Default Code	Code Definition
			involves a substantial risk of death; extreme physical pain; protracted and obvious physical disfigurement; or protracted loss or impairment of the function of a bodily member, organ or faculty.
Discipline_Offense_Type_Codes	Violent Act Without Injury	N	Violent Act without physical injury. An act that does not result in a serious bodily injury.
Discipline_Offense_Type_Codes	Weapon	W	Weapon. Device or instrument capable of causing serious bodily injury. Does not include a knife with a blade of less than 2½ inches in length (18 U.S.C. § 930).
Discipline_Offense_Type_Codes	Other	O	Other. Other offenses not listed above.
Discipline_Removal_Codes	In School Suspension	ISS	In School Suspension. Removal of student from regular classroom setting (within a school building) for a fixed amount of time with student automatically returning to regular classroom setting after the suspension is completed.
Discipline_Removal_Codes	Out of School Suspension	OSS	Out of School Suspension. Removal of student from regular school for a fixed amount of time with student automatically returning to school after the suspension is completed.
Discipline_Removal_Codes	Expulsion	EXP	Expulsion. Removal of student from school and by local board action for an indefinite period of time until student is reinstated by local board of education.
Discipline_Removal_Codes	Unilateral Removal	UR	Unilateral Removal. School personnel (not IEP team) ordered removal of student with disabilities from current educational placement to an appropriate interim educational setting for same amount of time that a child without disabilities

Code Set	Code Name	Default Code	Code Definition
			would be subject t
Discipline_Weapon_Type_Codes	Handgun	H	Handgun. For further clarification, see (18 U.S.C.§ 921).
Discipline_Weapon_Type_Codes	Knife	K	Knife. Does not include a knife with a blade of less than 2 ½ inches in length. For further clarification, see (18 U.S.C.§ 930).
Discipline_Weapon_Type_Codes	Rifle/Shotgun	R	Rifle/Shotgun. For further clarification, see (18 U.S.C.§ 921).
Discipline_Weapon_Type_Codes	Other Firearm	F	Other Firearm. Does not include BB guns or air rifles. For further clarification, see (18 U.S.C.§ 921).
Discipline_Weapon_Type_Codes	Other Weapon	W	Other Weapon. Other device or instrument, not listed above, capable of causing serious bodily injury. Does not include a knife with a blade of less than 2½ inches in length. For further clarification, see (18 U.S.C.§ 930).
Discipline_Weapon_Type_Codes	None	N	None. No weapon involved in offense.
Dual_Credit_Site_Codes	District	DIST	District was site of Dual Credit instruction.
Dual_Credit_Site_Codes	College	COLL	College campus was site of dual credit instruction.
Dual_Credit_Site_Codes	Instructional Television	ITV	Instructional Television was site of dual credit instruction.
Dual_Credit_Site_Codes	Area Career Center	ACC	Area Career Center was site of dual credit instruction.
Dual_Credit_Site_Codes	Instructional Television (Non-Dual Credit)	ITVN	Instructional Television was site of non-dual credit instruction.
ECO_Indicator_Codes	Not Yet	1	Not Yet (71-100% delay)
ECO_Indicator_Codes	Emerging	2	Emerging (51-70% delay)
ECO_Indicator_Codes	Occasionally	3	Occasionally (31-50% delay)
ECO_Indicator_Codes	Frequently	4	Frequently (11-30% delay)
ECO_Indicator_Codes	Completely	5	Completely (0-10% delay)

Code Set	Code Name	Default Code	Code Definition
Educator_Career_Ladder_Stages	Stage 1	1	Stage 1 - Defined at LEA.
Educator_Career_Ladder_Stages	Stage 2	2	Stage 2 - Defined at LEA.
Educator_Career_Ladder_Stages	Stage 3	3	Stage 3 - Defined at LEA.
Educator_Highest_Degree	60 College hours	60HR	Educator has obtained a degree for 60 college hours.
Educator_Highest_Degree	Associate Degree	ASOC	Two-Year associates degree or certificate program.
Educator_Highest_Degree	Baccalaureate Degree	BACC	Baccalaureate Degree
Educator_Highest_Degree	Career ED Certification	CVOT	Certificated career education teacher (certification without degree -- used only for career education teachers)
Educator_Highest_Degree	Doctorate	DOCT	Doctorate
Educator_Highest_Degree	5 Years Experience	EXPR	Five Years Experience (for Parent Educators Only)
Educator_Highest_Degree	60 College Hours and 2 Years Experience	HREX	60 College Hours and Two Years Experience (for Parent Educators Only)
Educator_Highest_Degree	Licensed Practical Nurse	LPN	Licensed Practical Nurse
Educator_Highest_Degree	Master's Degree	MAST	Master's Degree
Educator_Highest_Degree	Paraprofessional with Praxis	PARA	Paraprofessional that has passed Praxis exam.
Educator_Highest_Degree	Registered Nurse	RN	Registered Nurse
Educator_Highest_Degree	Educational Specialist Degree	SPEC	Educational Specialist Degree
Educator_Highest_Degree	H.S. Diploma and Vocational Cert in EC	HSV	High school diploma and high school vocational certificate in early childhood care and education.
Educator_Highest_Degree	Child Dev Associate with ParaPro Praxis	CDA	Child development associate that has passed the ParaPro praxis exam.
Educator_Highest_Degree	1 Yr Cert of Proficiency in Child Dev	PCD	One-year certificate of proficiency in child development or child care.
Educator_Highest_Degree	None	NONE	None of the choices listed.
Entry_Codes	StopOut: Entry	S100	StopOut: Entry is used when a student initially recorded as a dropout returns to school prior

Code Set	Code Name	Default Code	Code Definition
			to the fall count date (last Wednesday in September) of the subsequent school year.
Entry_Codes	Tfer from pub schl outside district in state	T101	Transfer from another public school district in state.
Entry_Codes	Tfer from pub schl within district	T102	Transfer from another public school within the district. This entry code is not intended to be used to indicate natural progression of a student, e.g., moving from middle school to junior high school.
Entry_Codes	Tfer from home schl in state	T103	Transfer from home schooled in state.
Entry_Codes	Tfer from private schl in state	T104	Transfer from Private School in state.
Entry_Codes	Tfer from pub schl out of state	T105	Transfer from public school out of state.
Entry_Codes	Tfer from private schl out of state	T106	Transfer from Private School out of state.
Entry_Codes	Tfer from home schl out of state	T107	Transfer from Home Schooled out of state.
Entry_Codes	Tfer from drop-out	T108	Transfer from drop-out (non-recovered).
Entry_Codes	Tfer from another country	T109	Transfer from another country.
Entry_Codes	Tfer In from Unknown	T100	(This code is temporary and will be removed in the future.) Use this code for students transferred in. Use this code only if you cannot populate one of the more detailed options.
Entry_Codes	Remained: Advanced	R101	Remained in same school and advanced grade or advanced grade and moved onto the next school following natural progression, e.g., moving from middle school to junior high school.
Entry_Codes	Remained: Retained	R102	Remained in same school and was retained in the grade level.
Entry_Codes	Remained: Other	R103	Student has remained in the building but has changed one or

Code Set	Code Name	Default Code	Code Definition
			more of the following statuses. Residency Status, Full-Time/Part-Time Status.
Entry_Codes	Remained: Changed Grade	R104	Student remains in the same district and building, but changed grade.
Entry_Codes	Initial Entry	E100	Initial entry into education. Such as entering pre-school or kindergarten.
ESOL_Model_Codes	Structured ESOL Immersion	SEL	
ESOL_Model_Codes	Content Based ESOL	CBE	
ESOL_Model_Codes	Pull Out ESOL	POE	
ESOL_Model_Codes	Bilingual Immersion	BLI	
ESOL_Model_Codes	Two-way Developmental Programs	TDP	
ESOL_Model_Codes	Early and Late Exit Programs	ELE	
ESOL_Model_Codes	Team Teaching	TMT	
ESOL_Model_Codes	Sheltered Classrooms	SHC	
ESOL_Model_Codes	Resource Classrooms	RSC	
ESOL_Model_Codes	Newcomer Centers	NWC	
ESOL_Model_Codes	Instruction incorporates student's native language	IIL	
Exit_Codes	StopOut:Exit	S000	StopOut: Exit is used when a student initially recorded as a dropout returns to school prior to the fall count date (last Wednesday in September) of the subsequent school year. The initially recorded dropout code is changed to StopOut: Exit.
Exit_Codes	Tfer to pub schl outside district in state	T001	Transfer to another public school District in state
Exit_Codes	Tfer to pub schl within district	T002	Transfer to another public school within the district during the school year. This exit code is not intended to be used to indicate natural progression of a student, e.g., moving from middle school to junior high school.
Exit_Codes	Tfer to home Schl in state	T003	Transfer to Home Schooled in

Code Set	Code Name	Default Code	Code Definition
			state
Exit_Codes	Tfer to private Schl in state	T004	Transfer to Private School in state
Exit_Codes	Tfer to pub schl out of state	T005	Transfer to Public School in out of state
Exit_Codes	Tfer to private schl out of state	T006	Transfer to Private School out of state.
Exit_Codes	Tfer to home schl out of state	T007	Transfer to Home Schooled out of state.
Exit_Codes	Tfer to another country	T008	Transfer to another country (assumed continuing)
Exit_Codes	Deceased	T009	Deceased (Transferred Out)
Exit_Codes	Graduated with Non-College Prep	G01	Graduated Non-College Prep
Exit_Codes	Graduated with College Prep	G02	Graduated with College Prep
Exit_Codes	Dropped Out: Expulsion	D02	Dropped Out: Expulsion
Exit_Codes	Dropped Out: Received Cert	D03	Dropped Out: Received Cert - Students with disabilities who exited an educational program through the receipt of a certificate of attendance. This includes students who reached age 21 or otherwise terminated their education and who have met the district's attendance requirements.
Exit_Codes	Dropped Out: Reached Max Age	D04	Dropped Out: Reached Max Age - Students with disabilities who exited an educational program because they reached the maximum age for receipt of educational services and did not receive a diploma or certificate of attendance.
Exit_Codes	Dropped Out: GED Program	D05	Dropped Out: GED Program
Exit_Codes	Dropped Out: Moved not known continuing	D06	Dropped Out: Moved not known continuing
Exit_Codes	Dropped Out: Other	D01	Dropped Out: Other
Exit_Codes	Remained: Advanced	R001	Remained in same school and advanced grade or advanced grade and moved onto the next school following natural

Code Set	Code Name	Default Code	Code Definition
			progression, e.g., moving from middle school to junior high school.
Exit_Codes	Remained: Retained	R002	Remained in same school and was retained in the grade level.
Exit_Codes	Remained: Other	R003	Student has remained in the building but has changed one or more of the following statuses. Residency Status, Full-Time/Part-Time Status.
Exit_Codes	Remained: Changed Grade	R004	Student remains in the same district and building, but changed grade.
Followup_Placement_Relation_Codes	Not Related	NR	Placement is not related to the career education training received.
Followup_Placement_Relation_Codes	Related	R	Placement is related to the career education training received.
Followup_Placement_Relation_Codes	Employment Related	ER	Employment Related may be reported with continuing education follow-up status to indicate the graduate not only continued education, but also was employed in a field related to the career education training received.
Followup_Status_Codes	2 Year	2YR	Attending a 2-year college.
Followup_Status_Codes	4 Year	4YR	Attending a 4-year college.
Followup_Status_Codes	Employment	EMP	Competitively employed.
Followup_Status_Codes	Military	MIL	Serving in the military.
Followup_Status_Codes	Non-College	NOC	Attending a non-college credit postsecondary school.
Followup_Status_Codes	Not Available	NA	Not available for placement.
Followup_Status_Codes	Other	OTH	Not included in specified categories.
Followup_Status_Codes	Unknown	UNK	Unknown follow-up status.
Followup_Status_Codes	Employed (Not Competitively)	ENC	Not competitively employed.
Gender_Codes	Male	M	Male Gender
Gender_Codes	Female	F	Female Gender
GPAScale_Codes	4 Point Scale	4	School uses 4 Point Scale

Code Set	Code Name	Default Code	Code Definition
GPAScale_Codes	11 Point Scale	11	School uses 11 Point Scale
Homeless_Codes	Not Homeless	NH	Student is not homeless.
Homeless_Codes	Shelters	SH	Homeless primary night time residence is shelters.
Homeless_Codes	Unsheltered	US	Unsheltered (e.g., cars, parks, campgrounds, abandoned buildings, substandard or inadequate housing, etc.)
Homeless_Codes	Doubled Up	DU	Doubled-up (including runaway youth or unaccompanied youth who live with relatives or friends due to being homeless)
Homeless_Codes	Hotel/Motel	HM	Homeless primary night time residence is hotel or motel.
HS_CareerED_Codes	Not H.S. Career Ed.	NHS	Student has not completed a department-approved career and technical education program area.
HS_CareerED_Codes	Career Ed - Less than One Credit	LTO	A secondary student (grade 9-12) who at anytime has earned any amount of credit in a department-approved career and technical education program area and does not meet the definition of a Perkins Concentrator nor a Perkins Participant.
HS_CareerED_Codes	Career Ed - Participant	PHS	A secondary student (grade 9-12) who has completed one or more credits in any department-approved career and technical education program area this school year.
HS_CareerED_Codes	Career Ed - Participant Tech Prep	PTP	A secondary student (grade 9-12) who completed three or more units of credit in a sequence in a department-approved career and technical education program area in grades 11 or 12. The student must be enrolled in a Tech Prep program and have an articulation agreement signed

Code Set	Code Name	Default Code	Code Definition
			by (secondary education agency) (postsecondary education agency) (student). The articulation agreement must be a non duplicative sequence of training that leads to a two year degree or two year program certificate.
HS_CareerED_Codes	Career Ed - Concentrator (Participant)	CHS	A secondary student (grade 9-12) who has completed three or more units of credit in a sequence in a department-approved career and technical education program area, and has completed a department-approved career and technical education program area during the reporting school year and earned one or more credits.
HS_CareerED_Codes	Career Ed - Concentrator (Not Participant)	CNP	A secondary student (grade 9-12) who has completed three or more units of credit in a sequence in a department-approved career and technical education program area, but has not participated in a department-approved career and technical education program area during the reporting school year.
HS_CareerED_Codes	Career Ed - Concentrator Tech Prep (Participant)	CTP	In addition to the requirement of a Tech Prep participant the student will have completed three or more units of credit in a sequence in a department-approved career and technical education program area in grades 11 or 12, and has completed a department-approved career and technical education program area during the reporting school year and earned one or more credits.
HS_CareerED_Codes	Career Ed - Concentrator Tech	CNT	In addition to the requirement

Code Set	Code Name	Default Code	Code Definition
	Prep (Not Participant)		of a Tech Prep participant the student will have completed three or more units of credit in a sequence in a department-approved career and technical education program area in grades 11 or 12, but has not participated in a department-approved career and technical education program area during the reporting school year.
LEP_Codes	Not LEP	NLP	Student is not LEP
LEP_Codes	Not Receiving Services	NRC	Student is LEP and is not receiving services.
LEP_Codes	1 Year Monitoring	MY1	Student is LEP and is in first year monitoring.
LEP_Codes	2 Year Monitoring	MY2	Student is LEP and is in second year monitoring.
LEP_Codes	Receiving services	RCV	Student is LEP and is receiving ELL services
LEP_ELL_Exit_Codes	Language Proficiency Test	LPT	Language Proficiency Test
LEP_ELL_Exit_Codes	Informal Assessment	IFA	Informal Assessment
LEP_ELL_Exit_Codes	Teacher Interview	TCI	Teacher Interview
LEP_ELL_Exit_Codes	Parent Request	PRQ	Parent Request
LEP_ELL_Exit_Codes	Student Grades	STG	Student Grades
LEP_ELL_Exit_Test_Codes	LAS	LAS	Language Assessment Scales (LAS)
LEP_ELL_Exit_Test_Codes	IPT	IPT	Idea Placement Tests
LEP_ELL_Exit_Test_Codes	WMLS-R	WML	Woodcock-Munoz Language Survey (WMLS-R)
LEP_ELL_Exit_Test_Codes	MACII	MAC	Maculaitis Assessment of Competencies (MACII)
LEP_ELL_Exit_Test_Codes	Stanford	STA	Stanford
LEP_ELL_Exit_Test_Codes	Other	OTH	Other
Lunch_Status_Codes	Unreduced Lunch	U	Student pays full lunch price.
Lunch_Status_Codes	Free Lunch	F	Student is eligible for free lunch.
Lunch_Status_Codes	Reduced Lunch	R	Student is eligible for reduced price lunch.
Migrant_Codes	Not Migrant	NM	Student is not considered to be migrant.
Migrant_Codes	Priority For Services	PS	Student is considered to be

Code Set	Code Name	Default Code	Code Definition
			migrant “priority for services”. Migratory children who are classified as having “priority for services” are those who are failing, or most at risk of failing to meet the State’s challenging content standards and student academic achievement standards, and whose education has been interrupted during the regular school year.
Migrant_Codes	Priority For Services Served	PN	Student is considered to be migrant “priority for services” and served if the student received instructional or support services through Title I.C – Migrant Education Program funds. Migratory children who are classified as having “priority for services” are those who are failing, or most at risk of failing to meet the State’s challenging content standards and student academic achievement standards, and whose education has been interrupted during the regular school year.
Migrant_Codes	Not Priority For Services Served	NP	Student is considered to be migrant and the student has received instructional or support services through Title I.C – Migrant Education Program funds.
Migrant_Codes	Not Priority For Services	NN	Student is considered to be migrant and the student did not receive instructional or support services through Title I.C – Migrant Education Program funds.
Migrant_Codes	Continuation of Services-Additional Year	CA	Student is considered to be migrant and the student received instructional or support services through Title I.C – Migrant Education Program

Code Set	Code Name	Default Code	Code Definition
			funds during the regular school year served under the continuation of services authority Section 1304(e)(2)- These children would be those who are no longer a migratory child that may continue to receive services for 1 additional school year, but only if comparable services are not available through other programs and secondary school students who were eligible for services in secondary school that may continue to be serviced through credit accrual programs until graduation.
Migrant_Codes	Continuation of Services- Regular School Year	CR	Student is considered to be migrant and the student received instructional or support services through Title I.C – Migrant Education Program funds during the regular school year served under the continuation of services authority Section 1304(e)(1). These children would be those children who cease to be a migratory child during a school term who are eligible for services until the end of such term.
PAP_Race_Ethnicity	Asian	A	Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.
PAP_Race_Ethnicity	Black	B	Black (Not of Hispanic Origin): A person having origins in any of the Black racial groups of Africa.
PAP_Race_Ethnicity	Hispanic or Latino	H	Hispanic or Latino: A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin-- regardless of race.

Code Set	Code Name	Default Code	Code Definition
PAP_Race_Ethnicity	Indian	I	Indian (American Indian or Alaskan Native): A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.
PAP_Race_Ethnicity	White	W	White (Not of Hispanic Origin): A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
PAP_Race_Ethnicity	Native Hawaiian or Other Pacific Islander	P	Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of the Hawaiian or other Pacific Islands.
PAP_Race_Ethnicity	Multi-Racial	M	Multi-Racial: A person having origins from more than one racial heritage.
PAP_Race_Ethnicity	Other/Unknown	O	Other/Unknown: A person identified as other or race is undetermined.
Period_Codes	Period 01	01	
Period_Codes	Period 02	02	
Period_Codes	Period 03	03	
Period_Codes	Period 04	04	
Period_Codes	Period 05	05	
Period_Codes	Period 06	06	
Period_Codes	Period 07	07	
Period_Codes	Period 08	08	
Period_Codes	Period 09	09	
Period_Codes	Period 10	10	
Perkins_RetentionLeft_Codes	Tftr to 2-or 4-yr postsecondary institution	T01	Transferred to another 2-or 4-year postsecondary institution during the reporting year and enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Deceased	T02	Deceased and was enrolled in a postsecondary institution during the reporting year and enrolled

Code Set	Code Name	Default Code	Code Definition
			in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with Cred but not enrolled previous year	G01	Graduated with an Industrial Recognized Credential during the reporting year and not enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with Cred and enrolled previous year	G02	Graduated with an Industrial Recognized Credential during the reporting year and enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with 1-yr Certificate but not enrolled previous year	G03	Graduated with a 1-year Certificate during the reporting year and not enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with 1-yr Certificate and enrolled previous year	G04	Graduated with a 1-year Certificate during the reporting year and enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with 2-yr Certificate but not enrolled previous year	G05	Graduated with a 2-year Certificate during the reporting year and not enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with 2-yr Certificate and enrolled previous year	G06	Graduated with a 2-year Certificate during the reporting year and enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with 2-yr Degree but not enrolled previous year	G07	Graduated with a 2-year Degree during the reporting year and not enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Grad with 2-yr Degree and enrolled previous year	G08	Graduated with a 2-year Degree during the reporting year and enrolled in postsecondary education in the previous reporting year.

Code Set	Code Name	Default Code	Code Definition
Perkins_RetentionLeft_Codes	Remained: Retained	R01	Remained enrolled in original postsecondary institution during the reporting year and enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Remained: Hiatus	R02	Not enrolled in original postsecondary institution during the reporting year but enrolled in postsecondary education in the previous reporting year
Perkins_RetentionLeft_Codes	Dropped Out: Expulsion	D01	Dropped Out: Expulsion from the enrolled original postsecondary institution during the reporting year and enrolled in postsecondary education in the previous reporting year.
Perkins_RetentionLeft_Codes	Initial Entry	E01	Initial entry into postsecondary education. Student remained enrolled in the original postsecondary institution during the entire reporting year and was not enrolled in postsecondary education in any prior reporting year.
Perkins_Student_Type	Secondary	S	
Perkins_Student_Type	Post-Secondary	P	
Perkins_Student_Type	Adult	A	
Perkins_Student_Type	Not Applicable	N	
Physical_Fit_Assessment_Codes	Within Health Fitness Range	HFR	Student was tested and met or exceeded the healthy fitness range score.
Physical_Fit_Assessment_Codes	Tested	TESTED	Student was tested and failed to meet the healthy fitness range score.
Physical_Fit_Assessment_Codes	Not Tested	NOT TESTED	Student was not tested.
Position_Codes	Central Office Administration	10	Central Office Administration (Includes Career Education Administrators)
Position_Codes	Building Principals	20	Building Principals
Position_Codes	Supervisors	30	Supervisors
Position_Codes	Media Personnel	40	Media Personnel

Code Set	Code Name	Default Code	Code Definition
Position_Codes	Guidance Personnel/Placement Specialists	50	Guidance Personnel/Placement Specialists
Position_Codes	Teachers	60	Teachers
Position_Codes	Other Pupil Services Personnel	70	Other Pupil Services Personnel
Position_Codes	Aides	80	Aides
Position_Codes	Ancillary Personnel	90	Ancillary Personnel
Race_Ethnicity_Codes	Asian	A	Asian (or Pacific Islander): A person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands, or the Indian subcontinent. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, an
Race_Ethnicity_Codes	Black	B	Black (Not of Hispanic Origin): A person having origins in any of the Black racial groups of Africa.
Race_Ethnicity_Codes	Hispanic	H	Hispanic A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin-- regardless of race.
Race_Ethnicity_Codes	Indian	I	Indian (American Indian or Alaskan Native): A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.
Race_Ethnicity_Codes	White	W	White (Not of Hispanic Origin): A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
Resident_Status_Codes	Resident I	R1	Student resides and attends school in the district.
Resident_Status_Codes	Resident II	R2	Student residing in the district but legally attending school in another district for whom the resident district is paying full tuition.
Resident_Status_Codes	Non-Resident	NR	Student that does not reside in

Code Set	Code Name	Default Code	Code Definition
			the attending district for which the district is receiving tuition from the sending district.
Resident_Status_Codes	Deseg-In	DI	Desegregation students transferred in from another district to the reporting district where both districts previously were within the jurisdiction of a desegregation court order.
Resident_Status_Codes	Parent Tuition	PT	
Resident_Status_Codes	FedLands	FL	
School_Choice_Codes	Eligible for School Choice	E	Indicates the student was eligible for school choice. This code indicates that a student was eligible, but was not offered school choice. This might occur if a student joins a district late in the year.
School_Choice_Codes	Offered School Choice	O	Indicates the student was eligible for school choice and was offered the option.
School_Choice_Codes	Applied for School Choice	A	Indicates the student has applied for school choice, but was denied. By default this code also indicates the student was eligible and/or offered.
School_Choice_Codes	Received School Choice	R	Indicates the student has received school choice. By default this code also indicates the student was eligible, offered, and/or applied.
SPED_Placement_Codes	IN THE REGULAR EC PROGRAM AT LEAST 80% OF TIME	00A1	Children with disabilities who attend an early childhood program and are in the early childhood program for at least 80% of time.
SPED_Placement_Codes	IN THE REGULAR EC PROGRAM 40% to 79% OF TIME	00A2	Children with disabilities who attend an early childhood program and are in the early childhood program for no more than 79% but no less than 40% of time.
SPED_Placement_Codes	IN THE REGULAR EC	00A3	Children with disabilities who

Code Set	Code Name	Default Code	Code Definition
	PROGRAM LESS THAN 40% OF TIME		attend an early childhood program and are in the early childhood program for less than 40% of time.
SPED_Placement_Codes	SEPARATE CLASS	00B1	Children with disabilities who attend a special education program in a class with less than 50% nondisabled children. (Do not include children who also attend a regular early childhood program.)
SPED_Placement_Codes	SEPARATE SCHOOL	00B2	Children with disabilities who receive special education and related services in public or private day schools designed specifically for children with disabilities. (Do not include children who also attend a regular early childhood program.)
SPED_Placement_Codes	RESIDENTIAL FACILITY	00B3	Children with disabilities who receive special education and related services in publicly or privately operated residential schools or residential medical facilities on an inpatient basis. (Do not include children who also attend a regular early childhood program.)
SPED_Placement_Codes	HOME	00B4	Children with disabilities who receive special education and related services in the principal residence of the child's family or caregivers, and who did not attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. Include children who receive special education both at home and in a service provider location. The term caregiver includes babysitters.

Code Set	Code Name	Default Code	Code Definition
SPED_Placement_Codes	SERVICE PROVIDER LOCATION	00B5	Children with disabilities who receive all of their special education and related services from a service provider, and who did not attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. For example: speech instruction provided in: private clinicians offices, clinicians offices located in school building, hospital facilities on an outpatient basis, and libraries and other public locations. Do not include children who also receive special education at home. Children who receive special education both in a service provider location and at home should be reported in the Home category.
SPED_Placement_Codes	INSIDE THE REGULAR CLASS 80 PERCENT OR MORE OF THE DAY	1100	<p>Students with disabilities who are inside the regular classroom for 80% or more of the school day. (These are students who receive special education and related services outside the regular classroom for less than 21% of the school day.) This may apply to students with disabilities placed in:</p> <ul style="list-style-type: none"> -Regular class with special education/related services provided within regular classes -Regular class with special education/related services provided outside regular classes; -Regular class with special education services provided in resource rooms. <p>This could include students with disabilities placed in an</p>

Code Set	Code Name	Default Code	Code Definition
			alternative school program with non-disabled peers. Do not include students with disabilities who are parentally placed in private schools to whom the public district is providing special education and related services – see code 2100.
SPED_Placement_Codes	INSIDE REGULAR CLASS NO MORE THAN 79% OF THE DAY AND NO LESS THAN 40% OF THE DAY	1201	<p>Students with disabilities who are inside the regular classroom between 40 and 79% of the day. (These are students who received special education and related services outside the regular classroom for at least 21% but no more than 60% of the school day.) This does not apply to students who are receiving education programs in public or private separate school or residential facilities. This may apply to students placed in:</p> <ul style="list-style-type: none"> -Resource rooms with special education/related services provided within the resource room -Resource rooms with part-time instruction in a regular class <p>This could include students with disabilities placed in an alternative school program with non-disabled peers. Do not include students with disabilities who are parentally placed in private schools to whom the public district is providing special education and related services – see code 2100.</p>
SPED_Placement_Codes	INSIDE REGULAR CLASS LESS THAN 40 PERCENT OF THE DAY	1301	Students with disabilities who are inside the regular classroom less than 40% of the school day. (These are students who received special education and

Code Set	Code Name	Default Code	Code Definition
			<p>related services outside the regular classroom for more than 60% of the school day.) This does not apply to students who are receiving education programs in public or private separate school or residential facilities. This category may apply to students placed in:</p> <ul style="list-style-type: none"> -Self-contained special classrooms with part-time instruction in a regular class -Self-contained special classrooms with full-time special education instruction on a regular school campus <p>This could include students with disabilities placed in an alternative school program with non-disabled peers. Do not include students with disabilities who are parentally placed in private schools to whom the public district is providing special education and related services – see code 2100.</p>
SPED_Placement_Codes	STATE OPERATED SEPARATE SCHOOL	1401	<p>This category should only be used by Missouri School for the Blind, Missouri School for the Deaf, and State Schools for the Severely Handicapped. Regular districts should no longer report resident students who are attending these state operated programs.</p>
SPED_Placement_Codes	PRIVATE SEPARATE DAY FACILITY	1402	<p>Children with disabilities who receive all of their special education and related services, at public expense, for greater than 50 percent of the school day in private separate facilities. This includes students with disabilities who are served by a</p>

Code Set	Code Name	Default Code	Code Definition
			private educational agency other than a parochial school. This includes those approved private agencies with whom districts contract to provide special education services to students within their district.
SPED_Placement_Codes	PUBLIC SEPARATE DAY FACILITY	1403	Children with disabilities who receive all of their special education and related services for greater than 50 percent of the school day in public separate facilities. This includes those students with disabilities placed by the IEP team in a segregated facility operated by a public school. This does not include residential facilities and does not encompass facilities that include non-disabled students such as alternative school programs.
SPED_Placement_Codes	HOMEBOUND/HOSPITAL	1601	Due to student's illness, medically fragile condition, or a disciplinary suspension, the student receives special education at home or in a hospital via a visiting teacher or telephone instruction based on the student's IEP.
SPED_Placement_Codes	PRIVATE RESIDENTIAL FACILITY	1701	Children with disabilities who receive all of their special education and related services, at public expense, for greater than 50 percent of the school day in private residential facilities, who are placed by the public school IEP team. This does not include students living in private residential facilities but attending public schools.
SPED_Placement_Codes	CORRECTIONAL FACILITY	1801	Children with disabilities who receive all of their special education and related services in a correctional facility. This

Code Set	Code Name	Default Code	Code Definition
			includes those students in city/county jails, short term detention facilities and other correctional facilities.
SPED_Placement_Codes	PARENTALLY PLACED PRIVATE	2100	Children with disabilities who are parentally placed in private schools, including home schools, and are receiving special education and related services outside the regular classroom for less than 21 percent of the school day from the public school.
SPED_Program_Exit_Codes	RETURNED TO REGULAR EDUCATION	01	Students (valid ages 5-22) who were served in special education during the school year but returned to regular education as a result of having met the objectives of their IEP. These students no longer have an IEP and are receiving all of their educational services from the general education program. This excludes early childhood children going into kindergarten (see exit code 11 below).
SPED_Program_Exit_Codes	GRADUATED WITH DIPLOMA	02	Students (valid ages 17-22) with disabilities who exited the educational program through the receipt of a high school diploma identical to that for which students without disabilities are eligible. This includes students with disabilities who meet state and local graduation requirements by taking and passing regular courses with or without modification and/or successfully achieving IEP goals and objectives.
SPED_Program_Exit_Codes	RECEIVED CERTIFICATE	03	Students (valid ages 17-22) with disabilities who exited an educational program through

Code Set	Code Name	Default Code	Code Definition
			the receipt of a certificate of attendance. This includes students who reached age 21 or otherwise terminated their education and who have met the district's attendance requirements.
SPED_Program_Exit_Codes	REACHED MAXIMUM AGE	04	Students (valid ages 20-22) with disabilities who exited an educational program because they reached the maximum age for receipt of educational services and did not receive a diploma or certificate of attendance.
SPED_Program_Exit_Codes	DIED	05	Students (valid ages 3-22) with disabilities who died during the school year.
SPED_Program_Exit_Codes	MOVED, KNOWN TO BE CONTINUING	06	Students (valid ages 3-22) with disabilities who moved out of the district and are known to be continuing in another special or general educational program. This includes students who previously received special education services from the district but left the district to attend a home school or private/parochial school.
SPED_Program_Exit_Codes	MOVED, NOT KNOWN TO BE CONTINUING	07	Students (valid ages 3-22) with disabilities who have moved out of the district and are not known to be continuing in any type of educational program (i.e., no records request from another educational program).
SPED_Program_Exit_Codes	DROPPED OUT	08	Students (valid ages 14-22) with disabilities who are enrolled during the year and were not enrolled at the end of the year and did not exit through exit categories 01-07. This includes dropouts, runaways, expulsions, GED recipients, and status

Code Set	Code Name	Default Code	Code Definition
			unknown.
SPED_Program_Exit_Codes	K, NO SPED	11	Students (valid ages 4-5) who were served in early childhood special education during the school year and will enter kindergarten with no special education services as a result of having met the objectives of their IEP. These students no longer have an IEP and will receive all of their educational services from the general education program.
SPED_Program_Exit_Codes	K, OUTSIDE REGULAR < 21	12	Students (valid ages 4-5) who were served in early childhood special education during the school year and will enter kindergarten. These children will receive special education and related services outside the regular classroom for less than 21 percent of the school day.
SPED_Program_Exit_Codes	K, OUTSIDE REGULAR 21-60	13	Students (valid ages 4-5) who were served in early childhood special education during the school year and will enter kindergarten. These children will receive special education and related services outside the regular classroom for at least 21 percent but no more than 60 percent of the school day.
SPED_Program_Exit_Codes	K, OUTSIDE REGULAR > 60	14	Students (valid ages 4-5) who were served in early childhood special education during the school year and will enter kindergarten. These children will receive special education and related services outside the regular classroom for more than 60 percent of the school day.
SPED_Program_Exit_Codes	K, HOMEBOUND/HOSPITAL	15	Students (valid ages 4-5) who were served in early childhood special education during the

Code Set	Code Name	Default Code	Code Definition
			school year and will enter kindergarten. Due to student's illness or medically fragile condition, the student will receive special education at home or in a hospital via a visiting teacher or telephone instruction based on the student's IEP.
SPED_Program_Exit_Codes	K, SEPARATE SPED SCHOOL	16	Students (valid ages 4-5) who were served in early childhood special education during the school year and will enter kindergarten in a separate public or private school that is only for students with disabilities.
SPED_Program_Exit_Codes	PARENT WITHDREW STUDENT	17	Students (valid ages 3-6) who had received special education services during the school year and whose parents withdrew the students from the special education program.
SPED_Program_Exit_Codes	NO LONGER REQ/ELIG FOR SERVICES	18	Students (valid ages 3-4) who were served in early childhood special education during the school year and not yet eligible for kindergarten, but will no longer require or be eligible for early childhood special education services.
Student_Grade_Level_Codes	Pre-Kindergarten	PK	Student in Pre-Kindergarten (3 and 4 year olds)
Student_Grade_Level_Codes	Kindergarten	K	Student in Kindergarten (Space K)
Student_Grade_Level_Codes	Kindergarten AM	KA	Student in Kindergarten (AM)
Student_Grade_Level_Codes	Kindergarten PM	KP	Student in Kindergarten (PM)
Student_Grade_Level_Codes	First Grade	01	Student in First Grade
Student_Grade_Level_Codes	Second Grade	02	Student in Second Grade
Student_Grade_Level_Codes	Third Grade	03	Student in Third Grade
Student_Grade_Level_Codes	Fourth Grade	04	Student in Fourth Grade
Student_Grade_Level_Codes	Fifth Grade	05	Student in Fifth Grade
Student_Grade_Level_Codes	Sixth Grade	06	Student in Sixth Grade

Code Set	Code Name	Default Code	Code Definition
Student_Grade_Level_Codes	Seventh Grade	07	Student in Seventh Grade
Student_Grade_Level_Codes	Eighth Grade	08	Student in Eighth Grade
Student_Grade_Level_Codes	Ninth Grade	09	Student in Ninth Grade
Student_Grade_Level_Codes	Tenth Grade	10	Student in Tenth Grade
Student_Grade_Level_Codes	Eleventh Grade	11	Student in Eleventh Grade
Student_Grade_Level_Codes	Twelfth Grade	12	Student in Twelfth Grade
Supple_ED_Services_Codes	Eligible for Supplemental Services	E	Indicates the student was eligible for supplemental education services. This code indicates that a student was eligible, but was not offered supplemental education services. This might occur if a student joins a district late in the year.
Supple_ED_Services_Codes	Offered Supplemental Services	O	Indicates the student was eligible for supplemental education services and was offered the option.
Supple_ED_Services_Codes	Applied for Supplemental Services	A	Indicates the student has applied for supplemental education services, but was denied. By default this code also indicates the student was eligible and/or offered.
Supple_ED_Services_Codes	Received Supplemental Services	R	Indicates the student has received supplemental education services. By default this code also indicates the student was eligible, offered, and/or applied.
Tested_Codes	Tested	T	
Tested_Codes	Passed	P	
Tested_Codes	Not Tested	N	
Yes_No	Yes	Y	
Yes_No	No	N	

Exhibit M9: MOSIS Residency Status

Resident I -- Students attending school in the district (including DYS, MSB, MSD and SSSH) where they reside.

- Regular Students -- (Including: Employee's child, Foster child, Homeless child, Voluntary Transfer Student (VTS))
- Charter Schools
- Job Corp Sites (Federally operated program)
- Juvenile Detention Centers (publicly placed)
- Students receiving Special Education Services in St. Louis County
 - St. Louis County Component Districts (County District Code Begins with 096)
 - St. Louis Special School District (SSD) Self Contained Buildings
 - St. Louis Special School District (SSD) Vocational School Full Time Students
- State Operated Schools
 - Division of Youth Services (DYS)
 - Missouri School for the Blind (MSB)
 - Missouri School for the Deaf (MSD)
 - Missouri State School for the Severely Handicapped (SSSH)

Resident II Public -- Students residing in one district but attending school in another district for which the resident district is paying full tuition (reported by the district where they are enrolled).

- High School students from K-8 Districts
- Students from Unaccredited School Districts

Resident II Private -- Students residing in one district but attending school in another approved facility for which the resident district is paying full tuition (reported by the resident district).

- Students attending a private facility

Cooperative Agreements – A negotiated payment structure is in place. (District where student attends provides the data to the district of residence which then reports the data to DESE as Resident I students.)

- Alternative school program;
- Special Ed Coops / Special Ed Collaborative
- Students attending Area Vocational School Programs

Paying Tuition -- Students attending school in a district other than where they reside as a result of their Parent/Guardian paying tuition. (Note: Districts do not receive State Aid for Non-Resident Students) – (reported by the district where they are enrolled as Non-Resident).



Missouri Department of Elementary and Secondary Education
PO Box 480
Jefferson City, Missouri 65102-0480
<http://www.dese.mo.gov/MOSIS> • (573) 526-2572